MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 17th DAY OF DECEMBER, 2019

On the 17th day of December, 2019 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	City Attorney
Jason Arnold	Assistant to the City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
David Thomas	Police Chief
Jesse Moody	Fire Chief
Belinda Melancon	Finance Director
Dorothy Wilson	Asst. Director Planning & Zoning
Kevin Gee	Engineering Services Director
Calvin Toups	Building Official
Michael Flinn	Parks and Recreation Director
Albert Duffield	Water and Sewer Director
Sid Munlin	IT Director
Chuck Walker	Street Department Director
Kent Havard	Solid Waste Director

being present; and

Rocky Thigpen	Councilmember, Ward No. 5

being absent when the following business was transacted.

INVOCATION - The meeting was opened with prayer by Pastor Randy Brown, Southside Baptist Church

PUBLIC COMMENT – Mayor Brown opened the meeting for Public Comment on any posted agenda item at 5:01 p.m. There being no one who wished to speak, Mayor Brown closed the Public Comment portion of the meeting.

1. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 3, 2019 – APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

2. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING TO "CENTRAL BUSINESS" FOR PROPERTY ADDRESSED AS 412 NORTH STREET - APPROVED**

City Manager Wright stated that the owners of 412 North First Street had requested a zone change to "Central Business" district in order to promote business development. City Manager Wright furthered that the subject property was currently governed by a "Commercial" zone. City Manager Wright highlighted the location of the property on corresponding maps. City Manager Wright stated that the Planning and Zoning Commission unanimously approved the request during their Regular Meeting held on November 25, 2019.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on Second Reading an Ordinance changing the zoning to "Central Business" on property located at 412 North First Street.

Mayor Brown opened the Public Hearing at 5:02 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the Council.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

3. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS BY CHANGING THE ZONING TO "COMMERCIAL" AND THE FUTURE LAND USE DESIGNATION TO "CORRIDOR COMMERCIAL" FOR PROPERTIES ADDRESSED AS 1707 WALLACE STREET AND 202-211 SYBIL DRIVE- APPROVED**

City Manager Wright stated that the applicant had requested a zone change to "Commercial" for ten (10) lots on Wallace Street and Sybil Drive Street. City Manager Wright highlighted the location of the properties on the corresponding map. City Manager Wright stated that the Planning and Zoning Commission had approved the request during their meeting on November 25, 2019. City Manager Wright stated that the item had "died" for a lack of motion during the City Council meeting held on December 3, 2019. City Manager Wright furthered that City Council had expressed concerns with the residential uses that could be utilized should the zone change to "Commercial" be granted.

City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and consider on First Reading an Ordinance changing the zoning to "Commercial" with a Future Land Use designation of "Corridor Commercial" with the following motion: *"I move that the City of Lufkin Zoning Ordinance be amended to change to "Commercial" for the ten (10) lots on 1707 Wallace and 202/211 Sybil Drive, with the requirement that any future residential construction on those properties conform to the City's residential building requirements for the zoning of the adjacent residential property, and the Engineering Services Department be tasked to return to City Council a proposed amendment to the City of Lufkin Zoning Ordinance that will reflect this policy."* City Manager Wright furthered that if the Zoning was changed to "Commercial" and the owners wished to go back to a "Residential" Zoning then the properties must meet the requirements of adjacent residential properties in the area which would be "Residential Large". City Manager Wright stated that if City Council wished to move forward with the "Commercial" Zoning that the motion be made as presented.

Mayor Brown opened the Public Hearing at 5:04 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and moved to comments from the Council.

Councilmember Mark Hicks stated that he moved that the City of Lufkin Zoning Ordinance be amended to change to "Commercial" for the ten (10) lots on 1707 Wallace and 202-211 Sybil Drive, with the requirement that any future residential construction on those properties conform to the City's residential building requirements of the zoning of the adjacent residential property, and the Engineering Services Department be tasked to return to City Council a proposed amendment to the City of Lufkin Zoning Ordinance that will reflect this policy." Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

4. **SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 6) PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, ZOO BUILDING FUND, GENERAL BUILDING FUND AND THE WATER & WASTEWATER FUND– APPROVED**

City Manager Wright stated that each year after the new budget began Staff submitted a list of projects and funds that had been requested to be carried over from the previous Fiscal Year. City Manager Wright concluded that Staff recommended City Council approve on Second Reading an Ordinance authorizing Budget Amendment No. 6 appropriating the funding for the projects.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

5. **SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 7) APPROPRIATING THE FUNDING FROM A DONATION FROM THE DEBORAH JONES ESTATE IN THE AMOUNT OF $17, 815.99 TO LUFKIN ANIMAL SERVICES -APPROVED**

City Manager Wright stated that Staff recommended City Council approve the Second Reading of an Ordinance authorizing Budget Amendment No. 7 appropriating the funding from the Deborah Jones Estate in the amount of $17,819.99 to Lufkin Animal Services.

Councilmember Robert Shankle moved to approve the Ordinance as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

6. **SECOND READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 8) APPROPRIATING THE FUNDING FOR THE COUNTY WIDE RADIO SYSTEM – APPROVED**

City Manager Wright stated that Staff recommended City Council approve on Second Reading an Ordinance authorizing an amendment to the 2019-2020 Operating Budget (Budget Amendment No. 8) appropriating the funding for the participation in the County Wide Radio System.

Councilmember Guessippina Bonner moved to approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

7. **FIRST READING OF AN ORDINANCE OF THE CITY OF LUFKIN, TEXAS AMENDING THE ORDINANCE ADOPTING A CLASSIFICATION PLAN FOR THE LUFKIN POLICE DEPARTMENT – APPROVED**

City Manager Wright stated that the proposed Ordinance was necessary under the Civil Service Chapter 143 of the Texas Local Government Code, which required the City Council to approve a Fire and Police Civil Service employee classification plan and authorize the number of Civil Service employees for each position. City Manager Wright furthered that the number and classification of authorized Civil Service positions can only be changed by City Ordinance. City Manager Wright summarized that the Lufkin Police Department would reduce one lieutenant position and hire two additional patrol officers as part of a Traffic Safety Division and the other Lieutenant position would be replaced with a Sergeant position and the supervisory duties would be adjusted. City Manager Wright furthered that one officer would be promoted to Corporal and one Corporal to Sergeant. City Manager Wright stated that these changes would allow for the opportunity of promotion, for the safety of citizens career development for supervisors and more efficient operation of the department with minimal increase to the budget.

City Manager Wright concluded that Staff recommended that City Council approve the First Reading of an Ordinance adopting a Classification Plan for the Lufkin Police Department.

Councilmember Mark Hicks moved to approve the Ordinance as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

8. **ACCEPT FUNDING FROM THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) IN THE AMOUNT OF $40,000 FOR THE PURCHASE OF A GENERATOR FOR THE LUFKIN POLICE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 9) APPROPRIATING THE FUNDING – APPROVED**

City Manager Wright stated that City Hall currently had two (2) generators that provided backup power during emergencies. City Manager Wright furthered that the smaller of the two (2) generators was reaching the end of life and needed to be replaced. City Manager Wright stated that the backup generator that served the Lufkin Police and Fire Public Safety Communications Center 911 equipment was insufficient to maintain power in the event of power failure. City Manager Wright furthered that The Commission on State Emergency Communications allowed for the Deep East Texas Council of Governments (DETCOG) to provide reimbursement for the cost and installation of the generator up to $40,000. City Manager Wright stated that Staff had secured pricing for the purchase and installation of a natural gas fired 60 kw generator in the amount of $41,665 and that quotes and specification sheets were included for review in City Council's packets. City Manager Wright furthered that the remaining funding needed ($1,665) would be taken from an existing budget line item in the contingency fund.

City Manager Wright concluded that Staff recommended City Council accept the DETCOG funding in the amount of $40,000, approve the purchase and installation of a 60kw backup generator for the Lufkin Police Department and approve the First Reading of an Ordinance authorizing Budget Amendment No. 9 appropriating the funding.

Councilmember Lynn Torres moved to accept the funding, approve the purchase and installation and approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

9. **DONATION IN THE AMOUNT OF $4,500 TO LUFKIN PARKS AND RECREATION AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2019-2020 OPERATING BUDGET (BUDGET AMENDMENT NO. 10) APPROPRIATING THE FUNDING FOR THE CHRISTMAS IN THE PINES EVENT – APPROVED**

City Manager Wright stated that Staff had received $1,500 from Community Treasures, $2,000 from Pilgrim's Pride and $1,000 from Texas Children's Health Plan for sponsorship of events at the recent Christmas in the Pines events. City Manager Wright thanked the sponsors and furthered that the generous sponsorships were instrumental in making Christmas in the Pines a success.

City Manager Wright concluded that Staff recommended City Council accept the donations and approve the First Reading of an Ordinance appropriating the funding.

Councilmember Guessippina Bonner moved to accept the donations and approve the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

10. **2019-2020 STREET OVERLAY PROGRAM – APPROVED**

City Manager Wright explained the process for determining the areas that would receive the street overlay in each Ward. Street Department Director Chuck Walker presented the proposed 2019-2020 Street Overlay Program for consideration and highlighted the locations of each area on the corresponding maps. City Manger Wright stated that Councilmembers for Ward No. 5 and Ward No. 6 had requested the possibility of looking at a couple of different streets if funding was available. City Manager Wright furthered that if City Council approved there may be a substitution of some streets based on recommendations from City Councilmembers.

Councilmember Guessippina Bonner moved to approve the 2019-2020 Street Overlay Program. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

11. **DEMOLITION OF THE SCOUT HOUSE IN CHAMBERS PARK – APPROVED**

City Manager Wright stated that the building known as the Scout House in Chambers Park had become dilapidated and was beyond repair. City Manager Wright furthered that the building was originally built and donated by the Lufkin Kiwanis Club and had been utilized in the past

by various Girl Scout and Boy Scout troops for meetings. City Manager Wright stated that Staff, including the City Engineer, Kevin Gee, and the Building Official, Calvin Toups, had inspected the structure and deemed it unsafe and beyond reasonable repair. City Manager Wright furthered that the mural located on the southwest wall of the Scout House was delaminating but there would be an attempt made to salvage the mural and have it exhibited in Chamber's Park.

City Manager Wright concluded that Staff recommended City Council approve the demolition of the Scout House located within Chambers Park with the understanding that the mural be salvaged and exhibited within Chambers Park.

Councilmember Guessippina Bonner moved to approve the demolition of the Scout House in Chambers Park as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

12. APPOINTMENT OF CITY ENGINEER KEVIN GEE TO THE PINEYWOODS GROUNDWATER CONSERVATION DISTRICT BOARD OF DIRECTORS – APPROVED

City Manager Wright stated that he had served on the Board of Directors for the Pineywoods Groundwater Conservation District for 18 years and had chosen to step down. City Manager Wright furthered that the Board had requested that someone with an engineering background be chosen to take his place. City Manager Wright stated that the Board would meet every two (2) to three (3) months as needed and that Staff had recommended Kevin Gee be chosen to replace him on the Board.

City Manager Wright concluded that Staff recommended City Council appoint City Engineer Kevin Gee to the Pineywoods Groundwater Conservation District Board of Directors.

Councilmember Robert Shankle moved to approve the appointment of City Engineer Kevin Gee to the Pineywoods Groundwater Conservation District Board of Directors. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

13. FINANCIAL STATUS REPORT

City Manager Wright reviewed the Financial Status Report and General Fund Revenues. City Manager Wright highlighted the revenue and expenditures ending November 30, 2019 and offered to answer any questions. There were none.

Attorney Larry Byrd asked to speak concerning posted agenda Item No. 3 and Mayor Bob Brown stated that the Item had already been voted on and approved by City Council. Mr. Byrd thanked the Council and apologized for his late arrival.

Mayor Bob Brown recognized Assistant Director of Planning and Zoning Dorothy Wilson for her 15 years of service and noted her upcoming retirement on December 31, 2019.

There being no further business, Mayor Bob Brown adjourned the meeting at 5:24 p.m.

THE CITY OF LUFKIN TEXAS

ATTEST:

Bob F. Brown, Mayor

Kara Andrepont, City Secretary