CITY OF LUFKIN
REGULAR CITY COUNCIL MEETING
Tuesday, December 16, 2025 – 5:00 p.m.

The Regular Meeting of the Lufkin City Council will be convened at 5:00 p.m. on Tuesday, December 16, 2025, in the Council Chambers of Lufkin City Hall, 300 East Shepherd Avenue, Lufkin, Texas, 75901, in accordance with Section 551.002 of the Texas Local Government Code.

INVOCATION

PUBLIC COMMENT

CONSENT AGENDA

1. Consider approval of minutes from the December 2, 2025, Regular Meeting.

2. Consider approval on Second Reading of an Ordinance authorizing an amendment to the 2025-2026 Operating Budget (Budget Amendment No. 3) appropriating funding in the General Fund and Water and Wastewater Fund. (Rollover Budget Amendment).

3. Consider approval of the FY 2026 Lufkin Police Department Forfeiture Budget.

4. Consider appointment of Board Members to the Kurth Memorial Library Board.

BUSINESS AGENDA

5. Conduct a Public Hearing and consider approval of a Resolution authorizing the acceptance of the Office of the Governor, Edward Byrne Criminal Justice Grant for Fiscal Year 2026.

6. Conduct a Public Hearing and consider approval on First Reading of an Ordinance granting a Special Use Permit for installation of a Communications Tower on approximately 3.5 acres of land located at 2610 S. Medford Drive and more particularly described as Tract 86 of the Boyce M. Survey, Abstract No. 0742 (CAD Property ID #35765), Request #25-23.

7. Conduct a Public Hearing and consider approval on First Reading of an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas, being Ordinance No. 3368, by amending Article III “Districts and Specific Requirements” and Article XXVII “Definitions” to revise references to the Tree Board; and providing an effective date.

8. Conduct a Public Hearing and consider approval on First Reading of an Ordinance amending the Code of Ordinances of the City of Lufkin, Texas, by amending Chapter 1, "General Provisions," to revise and delete all references to the Tree Board and to assign its duties to the Parks and Recreation Advisory Board; and providing an effective date.

9. Conduct a Public Hearing and consider approval on First Reading of an Ordinance amending the Code of Ordinances of the City of Lufkin, Texas, by repealing Chapter 1, "General Provisions," Article 1.12, Sections 1.12.006, and 1.12.081 through 1.112.085, to revise and delete all references to the Tree Board and to assign its duties to the Parks and Recreation Advisory Board; and providing an effective date.

10. Consider appointment to the Deep East Texas Council of Government (DETCOG) Board of Directors.

11. Discussion of community acknowledgements, recognitions, and events.

REPORTS

12. Financial Status Reports.

13. Project Status Report.

ADJOURN

CONSENT ITEMS



MINUTES OF THE SPECIAL CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS, HELD ON THE 2ND DAY OF DECEMBER 2025.

On the 2nd day of December 2025, the City Council of the City of Lufkin, Texas, convened in a Special Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Mark Hicks	Mayor
Robert Shankle	Mayor Pro Tem
Angela Hobbs-Spencer	Councilmember, Ward No. 1
Kimberly Abeldt	Councilmember Ward No. 3
Kim Ogden	Councilmember, Ward No. 4
Jimmy Ford	Councilmember, Ward No. 5
Adam Lowther	Councilmember, Ward No. 6
Kevin Gee	City Manager
Kristi C. Skillern	City Attorney
Brian Bray	Assistant City Manager
Aimee Cloutier	City Secretary
Janice Tidwell	Human Resources Manager
David Thomas	Police Chief
Buddy Cross	Assistant Police Chief
Jesse Moody	Fire Chief
Ryan Watson	Assistant Fire Chief
Jackie Zimmerman	Public Information Specialist Manager
Belinda Melancon	Finance Director
Alaina Helton	City Planner
Buddy Timme	Parks and Recreation Director
Tara Hendrix	Tourism & Marketing Director
Albert Duffield	Utilities Director
John Smith	Municipal Services Manager
Jerry McIlroy	IT Director
Julie Massey	Library Manager
Larissa Philpot-Brown	Economic Development Direcor

being present when the following business was transacted.

INVOCATION – The meeting was opened with prayer by Mike Parker.

PUBLIC COMMENT – Mayor Hicks opened the public comment period at 5:01 p.m. There being no one wishing to speak, the comment period was closed.

Mayor Hicks invited everyone to attend the annual Lighting of Rudolph the Red-Nose Pumping Unit on Friday, December 5, 2025, in downtown Lufkin and the annual City of Lufkin Lighted Christmas Parade on Saturday, December 6, 2025, in downtown Lufkin. Mayor Hicks also wished City Secretary Aimee Cloutier a Happy Birthday.

1. **PRESENTATIONS**

City of Lufkin Fire Chief Jesse Moody and Assistant Fire Chief Ryan Watson recognized the promotion of Jordan Walker to the position of Driver/Operator and Kevin Crawford to the rank of Captain with the City of Lufkin Fire Department. Mayor Hicks congratulated them on their promotions and thanked them for their service to the City of Lufkin.

CONSENT AGENDA

2. **MINUTES FROM THE NOVEMBER 18, 2025, REGULAR MEETING– APPROVED.**

3. **RESOLUTION REGARDING APPOINTMENT TO THE PINEYWOODS GROUNDWATER CONSERVATION DISTRICT BOARD OF DIRECTORS – APPROVED.**

4. **FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2025 – 2026 OPERATING BUDGET (BUDGET AMENDMENT NO. 3) APPROPRIATING FUNDING IN THE GENERAL FUND AND WATER WASTEWATER FUND (ROLLOVER BUDGET AMENDMENT)– APPROVED.**

Councilmember Robert Shankle moved to approve all items as presented. Councilmember Kim Ogden seconded the motion, and the motion carried unanimously.

BUSINESS AGENDA

5. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE GRANTING A ZONE CHANGE FROM "RESIDENTIAL LARGE" TO "RESIDENTIAL MEDIUM" FOR APPROXIMATELY 3 ACRES OF LAND LOCATED AT 1905 BROUSSARD AVENUE, AND MORE PARTICULARLY DESCRIBED AS TRACT 199 OF THE J.L. QUINALTY SURVEY, ABSTRACT NO. 40 (CAD PROPERTY ID # 19791) – APPROVED.**

City Manager Gee stated the applicant was requesting a zone change for property located at 1905 Broussard Avenue from "Residential Large" to "Residential Medium". Mr. Gee noted the property was currently undeveloped, and the applicant intended to develop the site for new single-family homes. Mr. Gee highlighted the location of the property and surrounding uses noting that staff had mailed 17 public notices to property owners within 200 feet and received no responses in favor or opposition. Mr. Gee stated the request was unanimously recommended for approval by the Planning and Zoning Commission.

Staff recommended that City Council conduct a Public Hearing and approve the Ordinance as presented.

Mayor Hicks opened the Public Hearing at 5:07 p.m. There were no public comments, and the Public Hearing was closed.

Councilmember Jimmy Ford moved to approve the Ordinance as presented. Councilmember Adam Lowther seconded the motion and a unanimous vote to approve was recorded.

6. **PUBLIC HEARING AND SECOND READING OF AN ORDINANCE GRANTING A ZONE CHANGE FROM "RESIDENTIAL MEDIUM" TO "COMMERCIAL" AND A FUTURE LAND USE PLAN MAP CHANGE FROM "MEDIUM DENSITY RESIDENTIAL" TO "CORRIDOR COMMERCIAL" CLASSIFICATION FOR APPROXIMATELY 4.8 ACRES OF LAND LOCATED AT 1510, 1512 AND 1514 ATKINSON DRIVE, AND MORE PARTICULARLY DESCRIBED AS LOT 2-A AND 3-A, BLOCK 1 OF THE STRICKLAND'S ATKINSON DRIVE SUBDIVISION, AND LOT 1 BLOCK 1 OF THE STRICKLAND'S ATKINSON DRIVE SUBDIVISION NO. 2 (CAD PROPERTY ID # 139882, 139881 AND 155787) – APPROVED.**

City Manager Gee stated the applicant was requesting a zone change from "Residential Medium" to a "Commercial" zoning district for the subject property. He noted that majority of the property was already zoned "Commercial" and developed as Strickland Plumbing, with an existing residential structure fronting Trenton Street that would remain zoned "Residential Medium". He explained that the purpose of the request was to align the zoning designation with the current use of the property and to allow the existing residence to be converted into office space for the business.

City Manager Gee highlighted the location and surrounding uses, stating that staff had mailed 15 public notices to property owners within 200 feet and received six (6) letters in support of the request. The request also included an amendment to the Future Land Use Plan (FLUP) to "Commercial Corridor", which is intended for commercial service areas and supports associated uses such as residential, flex office and warehouse. He further stated that the Planning and Zoning Commission recommended approval with the condition that access to Trenton Street be restricted to passenger vehicles only, and that semi-trucks and pump trucks accessing the property from Atkinson Drive.

Staff recommended City Council conduct a Public Hearing and approve the Ordinance as presented.

Mayor Hicks opened the Public Hearing at 5:10 p.m. There were no public comments, and the Public Hearing was closed.

Councilmember Lowther moved to approve the Ordinance as presented. Councilmember Angela Hobbs-Spencer seconded the motion and a unanimous vote to approve was recorded.

7. **APPOINTMENTS TO CITY OF LUFKIN BOARDS, COMMITTEES AND COMMISSIONS – APPROVED.**

City Manager Gee stated there were openings for multiple City of Lufkin boards and commissions and a summary of vacancies along with applications had been provided for Council's consideration.

Councilmember Jimmy Ford moved to appoint Terry Fauble, Hall Henderson, Mark Hicks, and Jeff Todd to the 4B Economic Development Board. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

Councilmember Robert Shankle moved to appoint Axel Perez to the Civil Service Commission. Councilmember Angela Hobbs-Spencer seconded the motion and a unanimous vote to approve was recorded.

Councilmember Angela Hobbs-Spencer moved to appoint Danny Hayes, Fidel Macias and Ryan Moore to the Construction Board of Adjustments and Appeals Councilmember Adam Lowther seconded the motion and a unanimous vote to approve was recorded.

Councilmember Kim Ogden moved to appoint Angela Hobbs-Spencer to the Hot Tax Funding (HOT) Board. Councilmember Adam Lowther seconded the motion and a unanimous vote to approve was recorded.

Councilmember Adam Lowther moved to appoint Autumn Conner, Jim Don Smith and Sydney Beneman to the Parks and Recreation Advisory Board. Councilmember Kim Ogden seconded the motion and a unanimous vote to approve was recorded.

Councilmember Robert Shankle moved to appoint Jack Ellis, Kevin Cota and Monica Peters-Clark to the Planning and Zoning Commission. Councilmember Angela Hobbs-Spencer seconded the motion and a unanimous vote to approve was recorded.

Councilmember Adam Lowther moved to appoint Andrew Moore, Eddie Aguilar, and Kennedy Boyd to the Zoning Board of Adjustment and Appeals. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

Councilmember Adam Lowther moved to appoint Terry Fauble, Haresh Jajadiya and Kimberly Willliams–Rodgers as alternates to the Zoning Board of Adjustment and Appeals. Councilmember Angela Hobbs-Spencer seconded the motion and a unanimous vote to approve was recorded.

EXECUTIVE SESSION

Mayor Hicks recessed the Regular Session at 5:18 p.m.

Mayor Hicks reconvened the Regular Session at 5:57 p.m.

8. CONSIDER ACTION ON MATTERS FOLLOWING EXECUTIVE SESSION – APPROVED.

No actions were taken.

9. KURTH MEMORIAL LIBRARY ANNUAL REPORT

City Manager Gee stated the Annual Library Report was available in the Council's packets for review and Library Manager Julie Massey was available to answer any questions. Ms. Massey explained there were items other than books that could be checked out of the library such as STEM kits and games and they were working on getting a sewing machine and telescope.

There being no further business, Mayor Hicks adjourned the meeting at 5:59 p.m.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 2.

DEPARTMENT: Finance **PRESENTER:** Belinda Melancon

ITEM/SUBJECT: Operating Rollover from Fiscal Year 2025 to Fiscal Year 2026

SUMMARY/BACKGROUND:

Each year there are items, services and projects in the different operating budgets that may not be completed by September 30th. The completion of these projects or receipt of items may not occur until after the new fiscal year begins, and in order to be able to make the associated expenditures, the unexpended funds in the FY 2025 budget need to be rolled forward to the FY 2026 budget.

FINANCIAL INFORMATION:

STAFF RECOMMENDATION:

Staff recommends approval of the Ordinance and Budget Amendment #3.

ATTACHMENTS:

Budget Amendment #3

CONTACT INFORMATION:

Belinda Melancon, Finance Director
936-633-0214
belinda@cityoflufkin.com

ORDINANCE NO. 5143

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2025/2026 OPERATING BUDGET (BUDGET AMENDMENT NO. 3), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, AND WATER & WASTEWATER FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Lufkin requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2025/2026 Operating Budget and appropriated the necessary funds out of the General Fund, and Water & Wastewater Fund, revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General Fund, and Water & Wastewater Fund.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS, THAT:

Section I

The City Council of the City of Lufkin, Texas, hereby authorizes and approves an amendment to the 2025/2026 Operating Budget (Budget Amendment No. 3) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund (101)

City Council (0102-411)
Equipment (20-21)
Increase Expenditure Budget by $12,000 to $16,900

Municipal Court (0501-423)
Special Events (50-40)
Increase Expenditure Budget by $5,500 to $7,965

Information Technology (1001-415)
Equipment (20-21)

Increase Expenditure Budget by $18,129 to $48,559

Police Department - Patrol (2005-421)
Uniforms (20-04)
Increase Expenditure Budget by $10,268 to $55,268
Special Services (50-04)
Increase Expenditure Budget by $4,000 to $23,000
Travel & Training (50-06)
Increase Expenditure Budget by $8,500 to $48,500

Fire Department – Administration (2101-422)
Repairs – Communications Equipment (40-18)
Increase Expenditure Budget by $13,000 to $13,475

Street Department – Street Maintenance & Reconstruction (4035-433)
Structure Maintenance (40-03)
Increase Expenditure Budget by $610,451to $1,810,451

Right of Way and Traffic Control (4036-433)
Freight (50-12)
Increase Expenditure Budget by $2,241 to $4,041

Non-Departmental (9901-415)
Hiring Incentive (10-18)
Increase Expenditure Budget by $15,819 to $15,819

The effect of these transactions will reduce fund balance by $699,908

Water & Wastewater Fund (501)
Water Production - Maintenance (8376-435)
Special Services (50-04)
Increase Expenditure Budget by $23,200 to $48,200

Water & Sewer Utilities (8885-435)
Special Services (50-04)
Increase Expenditure Budget by $24,050 to $47,550

The effect of these transactions will reduce fund balance by $47,250

Section II

The City Council of the City of Lufkin, Texas, hereby amends the 2025/2026 Operating Budget in the General Fund, and Water & Wastewater Fund, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED on First Reading by the City Council of the City of Lufkin, Texas on this the 2nd day of December, 2025.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

PASSED AND APPROVED on Second Reading by the City Council of the City of Lufkin, Texas on this the 16th day of December, 2025.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary



APPROVED AS TO FORM:

_____
Kristi C. Skillern, City Attorney

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 3.

DEPARTMENT: Lufkin Police

PRESENTER: David Thomas, Police Chief

ITEM/SUBJECT: Consider approval of the FY2026 Lufkin Police Department Forfeiture Budget.

SUMMARY/BACKGROUND:

Each year, in accordance with Article 59.06 of the Texas Code of Criminal Procedure, the Police Chief submits a proposed forfeiture fund budget for the fiscal year. Forfeiture funds may only be expended with the Police Chief's recommendation and City Council approval. The account has a balance of $66,345.81 and a detailed proposed budget totaling $66,000 is attached for your consideration. Any unspent funds will remain in the Forfeited Funds account.

FINANCIAL INFORMATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

FY 2026 Proposed Forfeiture Fund Budget

CONTACT INFORMATION:

David Thomas, Police Chief
dthomas@cityoflufkin.com
936-633-0322

DATE: November 20, 2025

TO: Kevin Gee, City Manager

FROM: David Thomas, Chief of Police

SUBJECT: Forfeited Funds Budget for FY2026

Article 59.06 of the Texas Code of Criminal Procedure states that proceeds awarded under this chapter to a Law Enforcement agency, may be spent by the agency after a budget for the expenditure of the proceeds has been submitted to the governing body of the municipality.

I respectfully request that the City Council consider the proposed Forfeited Funds Budget for fiscal year 2026. There is currently $66,345.81 available for use.

Expenditures totaling $66,000.00 are planned as follows:

1. Up to $20,000.00 will be used to upgrade, repair or replace current patrol duty firearms and related accessories, facility costs, specialized equipment, training, supplies and maintenance equipment.
2. Up to $20,000.00 will be used to upgrade, equip and maintain police equipment and related accessories.
3. Up to $10,000.00 will be used for police uniform items and equipment outside of the current department uniform budget.
4. Up to $10,000.00 will be used for search, rescue, safety or other departmental equipment, maintenance, and specialized vehicle expenses.
5. Up to $6,000.00 will be used for lab expenses, investigative costs, professional fees and crime prevention.

Money that is not spent will remain in the forfeited funds account.

Respectfully Submitted,

D. Thomas

David Thomas

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 4.

DEPARTMENT: Library

PRESENTER: Brian Bray

ITEM/SUBJECT: Consider approval of the appointment of Board Members to the Kurth Memorial Library Board.

SUMMARY/BACKGROUND:

The agreement between the City of Lufkin and the Kurth Memorial Library (KML) Board requires City Council to approve board member appointments. The KML Board has submitted a recommendation to Council to appoint Fred Wilson, Joe Morales, and Janet Tareilo. If theses Appointees are approved, they will start their term in July. An excerpt from the November 18, 2025 Kurth Memorial Library Board meeting is attached.

FINANCIAL INFORMATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of the recommended appointees.

ATTACHMENTS:

Excerpt of 11/18/25 KML Board Meeting

CONTACT INFORMATION:

Brian Bray, Assistant City Manager
(936)633-0206
bbray@cityoflufkin.com

Kurth Memorial Library Minutes
November 18, 2025

Excerpt of #4 and#5

4. DISCUSS BOARD MEMBER APPLICANTS AND CONSIDER APPOINTMENTS: Fred Wilson, Joe Morales, and Janet Tareilo were chosen by secret ballot as new board members.

5. DIRECT NOMINATING COMMITTEE TO RECRUIT OFFICERS FOR CALENDAR YEAR 2026: The nominating committee presented a slate of officers, and the Board approved it by general consent. Tina Walker will serve as president, Adriana Solis as vice president, Daren Hamaker as treasurer, and Greg Sims as secretary.

BUSINESS ITEMS



City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 5.

DEPARTMENT: Lufkin Police

PRESENTER: Sgt. Dale Dodd

ITEM/SUBJECT: Conduct a Public Hearing and consider approval of a Resolution authorizing the acceptance of the Office of the Governor, Edward Byrne Criminal Justice Grant for Fiscal Year 2026.

SUMMARY/BACKGROUND:

The City of Lufkin Police Department applied for $45,000 in grant funds from the 2026 Office of the Governor's Criminal Justice Grant which supports law enforcement needs including equipment, technology, and training. With the acceptance of this resolution, the funds will be used to purchase a new forensic computer workstation, necessary software, and related training.

FINANCIAL INFORMATION:

NA

STAFF RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENTS:

Resolution

CONTACT INFORMATION:

Sgt. Dale Dodd
(936)633-0241
ddodd@lufkinpolice.com

RESOLUTION No. 2025-0028

RESOLUTION OF THE CITY OF LUFKIN, TEXAS, AUTHORIZING THE ACCEPTANCE OF THE OFFICE OF GOVERNOR, FY 2026 EDWARD BYRNE CRIMINAL JUSTICE GRANT PROGRAM IN THE AMOUNT OF $45,000.00; AUTHORIZING THE CHIEF OF POLICE TO ACT ON BEHALF OF THE CITY OF LUFKIN IN ALL MATTERS RELATED TO THE GRANT: AND PLEDGING THAT THE CITY OF LUFKIN WILL COMPLY WITH ALL REQUIREMENTS OF THIS GRANT PROGRAM.

WHEREAS, The Lufkin City Council finds it in the best interests of the citizens of Lufkin, that the FY 2026 Officer of the Governor, Edward Byrne Criminal Justice Grant Program acceptance of the funds, be accepted; and,

WHEREAS, The Lufkin City Council agrees to provide no matching funds for said program as required by the FY 2026 Edward Byrne Criminal Justice Grant Program; and,

WHEREAS, the Lufkin City Council agrees that in the event of loss or misuse of the FY 2026 Edward Byrne Criminal Justice Grant Program funds, the Lufkin City Council assures that the funds will be returned to the Office of the Governor, FY 2026 Edward Byrne Criminal Justice Grant Program in full; and

WHEREAS, The Lufkin City Council designates David Thomas, Chief of Police, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THERFORE, BE IT RESOLVED that after the required public comment period conducted December 16, 2025 the Lufkin City Council approves acceptance of the award for the Office of Governor, FY 2026 Edward Byrne Criminal Justice Grant Program in the amount of $45,000.00 to be Utilized by the Lufkin Police Department Criminal Investigations Division Crime Lab for equipment (new Forensic computer Workstation), technology (Software) and training.

PASSED AND APPROVED on this the 16th day of December 2025

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 6.

DEPARTMENT: Planning **PRESENTER:** Alaina Helton, City Planner

ITEM/SUBJECT: Conduct a Public Hearing and consider approval on First Reading of an Ordinance granting a Special Use Permit for the installation of a 170-foot Communications Tower on approximately 3.5 acres of land located at 2610 S. Medford Drive and more particularly described as Tract 86 of the Boyce M. Survey, Abstract No. 0742 (CAD Property ID #35762).

SUMMARY/BACKGROUND:

The applicant is requesting a Special Use Permit to construct a 170-foot Communications Tower located at 2610 S. Medford Drive. The subject property is zoned Commercial and developed as a construction equipment sales facility (Tejas Equipment). The existing business is to remain and the applicant is proposing to lease the rear portion of the property for the construction of the Communications Tower. The proposed Tower and associated equipment will be located within a 40' by 40' fenced area with an access drive to S. Medford Drive. The applicant is also proposing to preserve the existing trees and mature vegetation around the perimeter of the facility.

Properties in the area located along S. Medford Drive are zoned Commercial and developed as office and retail centers. Property located immediately to the north of the site are zoned Local Business and Commercial and developed as apartments (East Lexington Village Apartments). The Comprehensive Plan Future Land Use Plan (FLUP) designation for the property is "Commercial Corridor" which is intended for entrance corridors for commercial service areas.

Staff mailed nine (9) public meeting notices to property owners within 200 feet. Staff has received zero (0) letters in favor or against the request from neighboring property owners. This request was recommended for approval by the Planning and Zoning Commission (6 to 1).

FINANCIAL INFORMATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of the Ordinance

ATTACHMENTS:

1. Area Map
2. Zoning Map
3. Future Land Use Map
4. Zoning Map
5. Future Land Use Map
6. Notification Map
7. Site Photo
8. Site Plan & Elevations
9. Ordinance

CONTACT INFORMATION:

Alaina Helton, City Planner
936-633-0411
ahelton@cityoflufkin.com

CASE NO. 25-23 AREA MAP



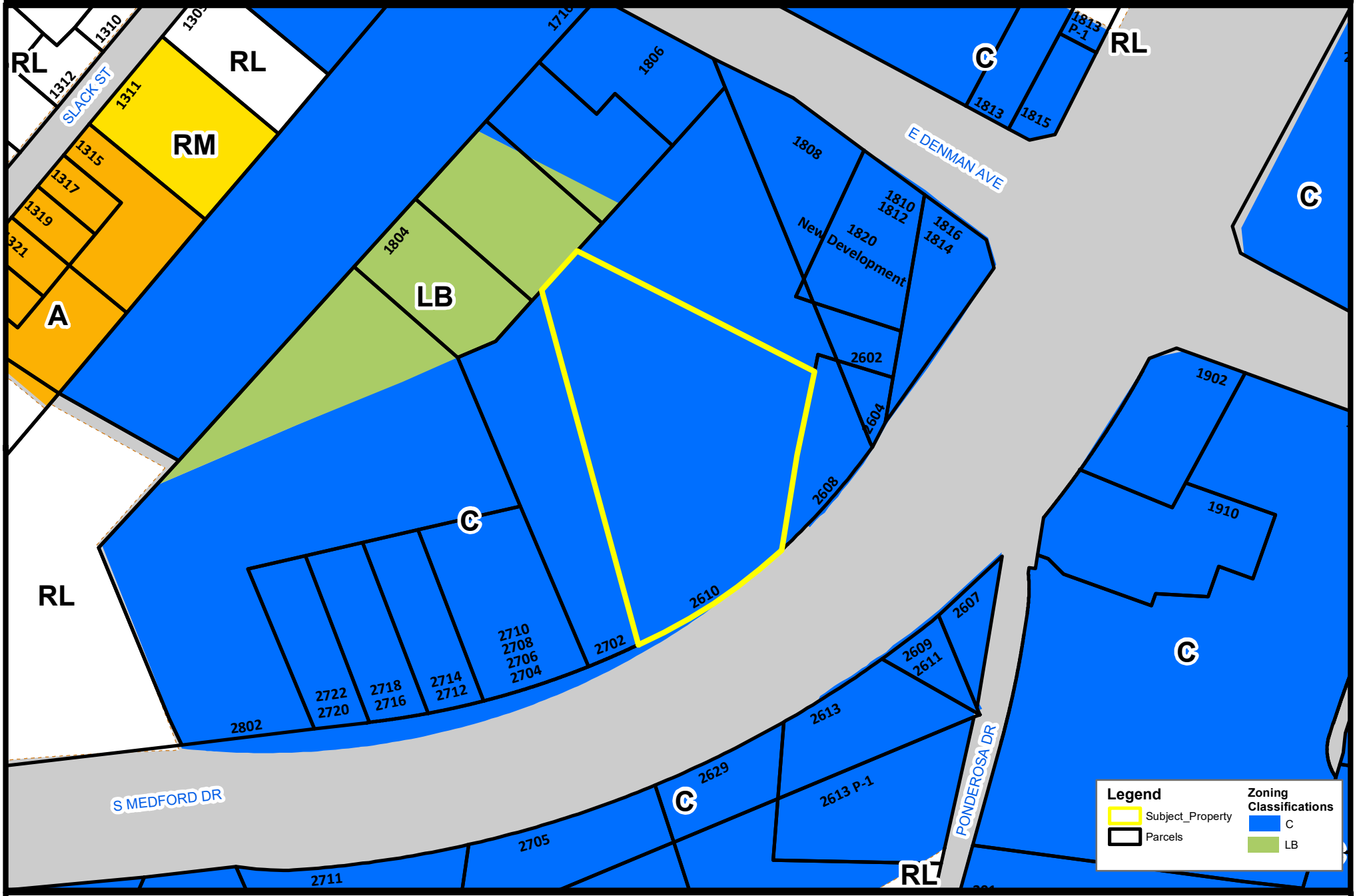
CITY OF Lufkin TEXAS EST. 1882

2610 South Medford Drive

0 50 100 200 Feet

N

CASE NO. 25-23 ZONING MAP



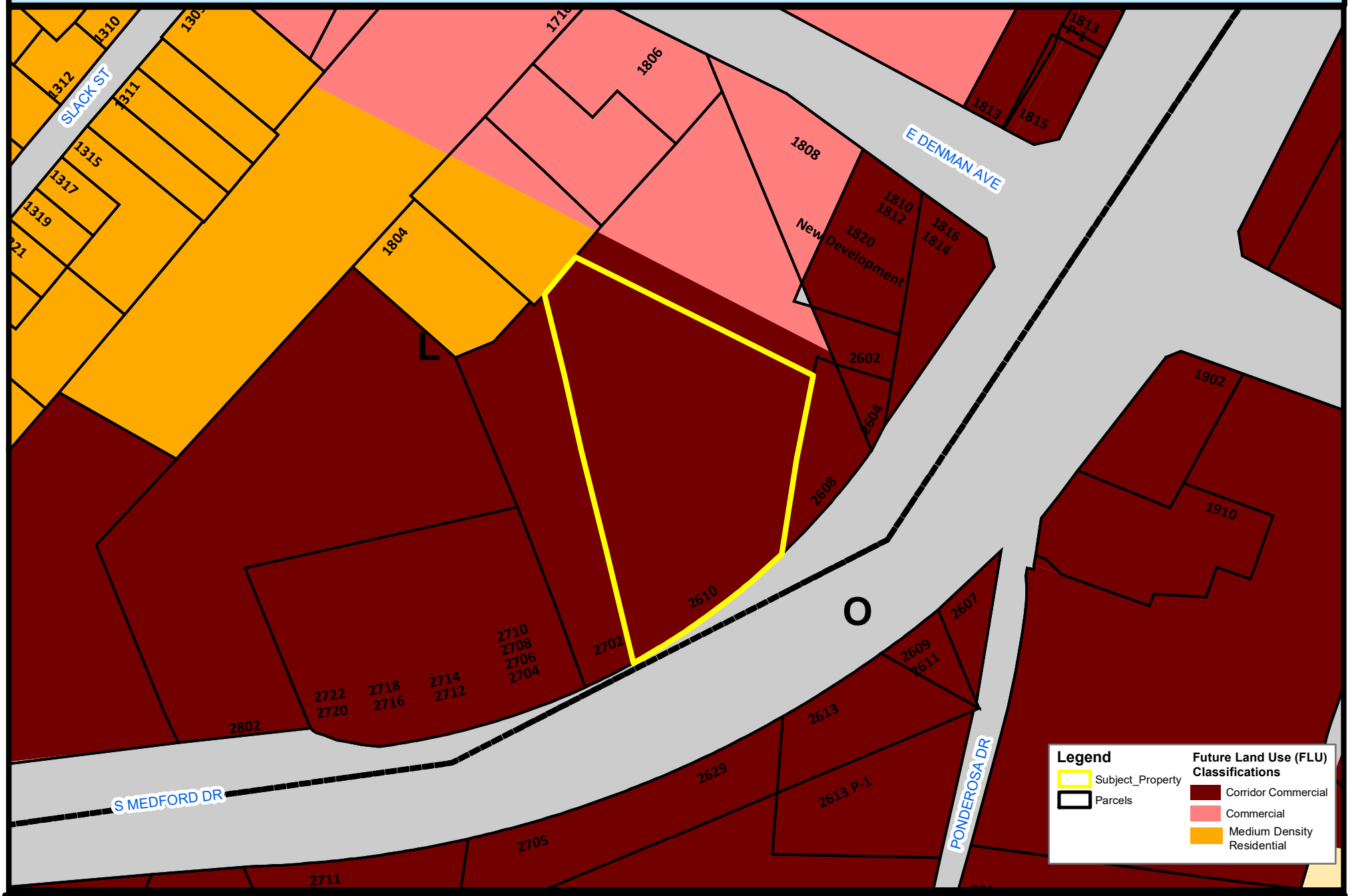
CITY OF Lufkin TEXAS EST. 1882

2610 South Medford Drive

0 50 100 200 Feet

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CASE NO. 25-23 FLU AND FOCUS AREA MAP

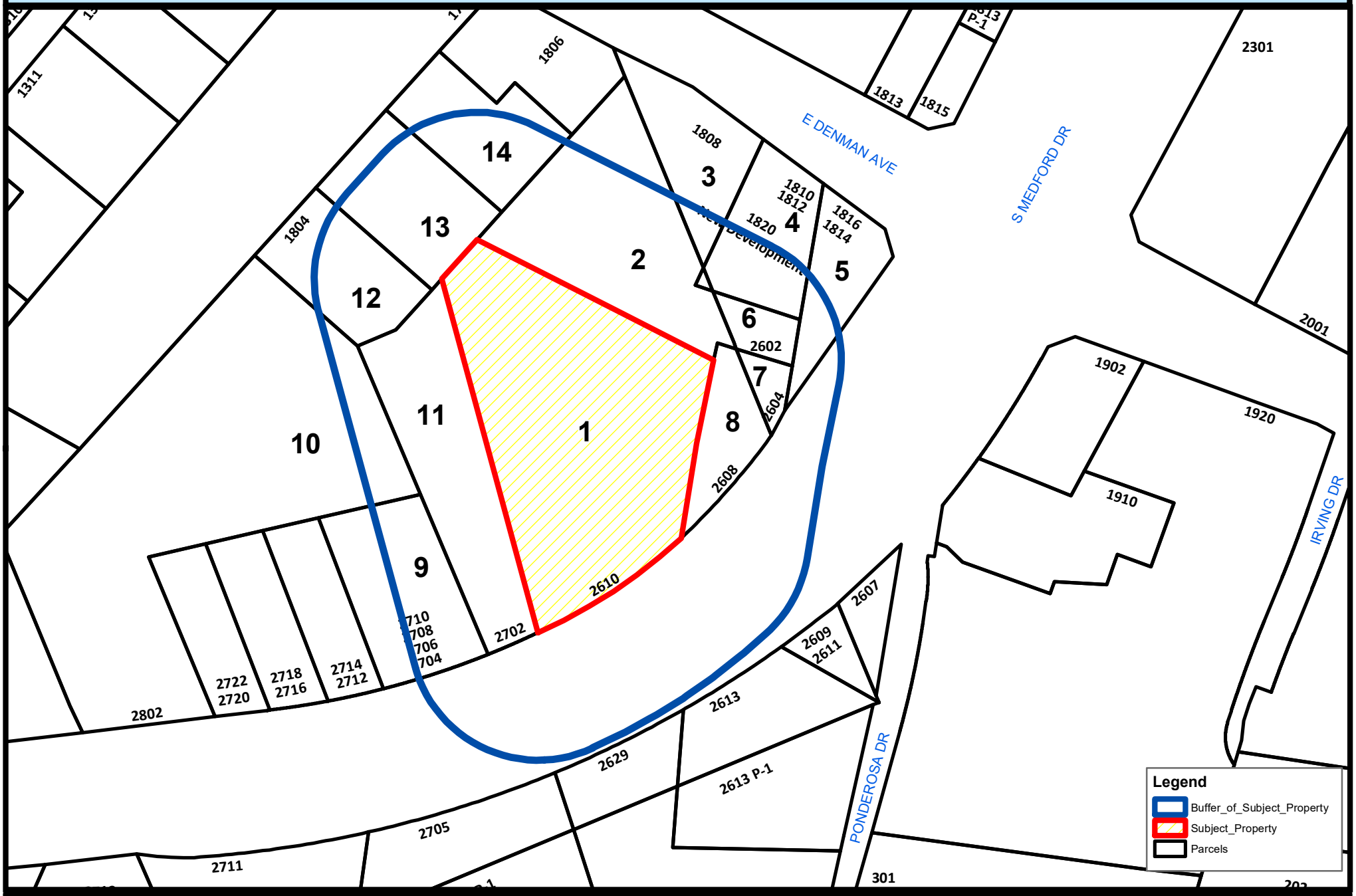


2610 South Medford Drive

0 50 100 200 Feet

N

CASE NO. 25-23 PROPERTY OWNER'S NOTIFICATION MAP



CITY OF Lufkin TEXAS EST. 1882

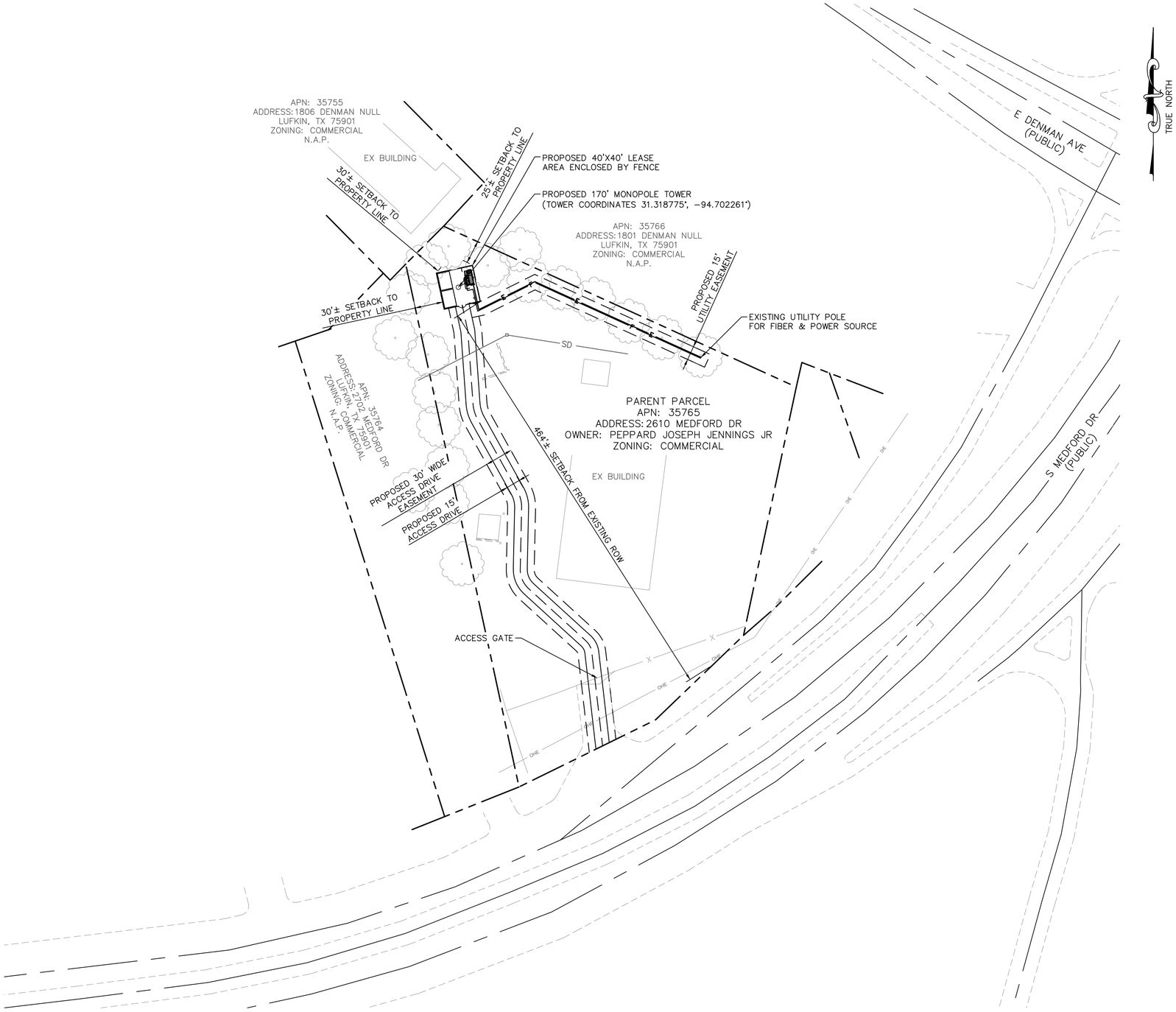
2610 South Medford Drive

0 50 100 200 Feet

N

App No. 25-23: Subject Property Photo





1 OVERALL SITE PLAN
SCALE: 30' 15' 0 30' 1"=30'-0" (FULL SIZE) 1"=60'-0" (11x17)

NOTES:

1. TOWER LATITUDE, LONGITUDE, & ELEVATION MEET FAA "1-A" ACCURACY REQUIREMENTS.
2. EXISTING FEATURES SHOWN HEREON ARE BASED ON ACTUAL FIELD MEASUREMENTS AND OBSERVATIONS. SEE LS SHEETS FOR SURVEY.
3. THE CONTRACTOR SHALL FIELD-VERIFY THE LOCATION OF ALL EXISTING ABOVE GROUND AND UNDERGROUND IMPROVEMENTS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY NECESSARY RELOCATION OR REPAIR OF EXISTING IMPROVEMENTS DUE TO DAMAGE CAUSED DURING CONSTRUCTION.
5. ALL SITE WORK SHALL BE CAREFULLY COORDINATED BY THE CONTRACTOR WITH LOCAL GAS, ELECTRIC, TELEPHONE, AND ANY OTHER UTILITY COMPANIES HAVING JURISDICTION OVER THIS PROJECT.
6. CONTRACTOR TO VERIFY POWER & TELCO DEMARCS WITH UTILITY PROVIDERS PRIOR TO BIDDING PROJECT.
7. CONTRACTOR TO FILL ANY EXISTING GRAVEL AREAS THAT ARE DISTURBED DURING THE COURSE OF CONSTRUCTION, GRAVEL TO MATCH EXISTING
8. CONTRACTOR TO ENSURE THAT NO DAMAGE OR DEBRIS OCCURS ON THE ADJACENT PROPERTIES
9. CONTRACTOR SHALL SEED ALL DISTURBED AREAS WITH LOW MAINTENANCE NATIVE GRASS AND COVER WITH APPROVED STRAW
10. CONTRACTOR SHALL PROVIDE ALL REQUIRED EROSION CONTROL TECHNIQUES AND BEST MANAGEMENT PRACTICES PER LOCAL AND STATE REQUIREMENTS AS APPLICABLE
11. CONTRACTOR TO REMOVE EXISTING TREES AS NEEDED WITHIN THE PROPOSED LEASE AREA, INGRESS/EGRESS, AND UTILITY EASEMENT
12. AT THE TIME THIS DRAWING WAS COMPLETED, KIMLEY-HORN AND ASSOCIATES DID NOT POSSESS A COPY OF THE TOWER/FOUNDATION DESIGN DRAWINGS. THE SIZES SHOWN ARE APPROXIMATE PENDING RECEIPT OF FINAL DESIGN DRAWINGS

FLOOD ZONE NOTE

THE HEREON DESCRIBED LEASE PARCEL AND EASEMENTS APPEARS TO LINE IN FLOOD ZONE X BASED ON THE FEDERAL EMERGENCY MANAGEMENT ACT FIRM, COMMUNITY PANEL MAP NUMBER 48005C0255E DATED 09-29-2010.

TOWER DATA

PROPOSED 170'-0" MONOPOLE

NAD 83
LATITUDE: 31.318775°
LONGITUDE: -94.702261°
GROUND ELEVATION: 333'

TOWER SETBACKS

PARENT TRACK	REQUIRED	PROVIDED
NORTH	0'	30'±
SOUTH	20'	464'±
EAST	0'	25'±
WEST	0'	30'±

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PUBLICSAFETYTOWERS COMPANY
701 PALOMAR AIRPORT RD SUITE 160
CARLSBAD, CA 92011

Kimley»Horn
COA: F-929
6671 S LAS VEGAS BLVD #320
LAS VEGAS, NV 89119
PHONE: (702) 862-3600
WWW.KIMLEY-HORN.COM

THE INFORMATION CONTAINED IN THIS SET OF DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO THE CLIENT IS STRICTLY PROHIBITED.

SCALE:	AS SHOWN
DRAWN BY:	LF
PLAN ORIG. DATE:	AUGUST 25, 2025

REVISIONS

NO.	DATE	DESCRIPTION	D.I.
B	09/29/25	REDLINES	LF
A	09/05/25	PRELIMINARY	LF

PRELIMINARY
NOT FOR CONSTRUCTION

KHA PROJECT No.
192850006

SITE NAME:
PEPPARD

SITE NUMBER:
LUFKTX-0370

SITE ADDRESS:
2610 S MEDFORD
LUFKIN, TX 75901

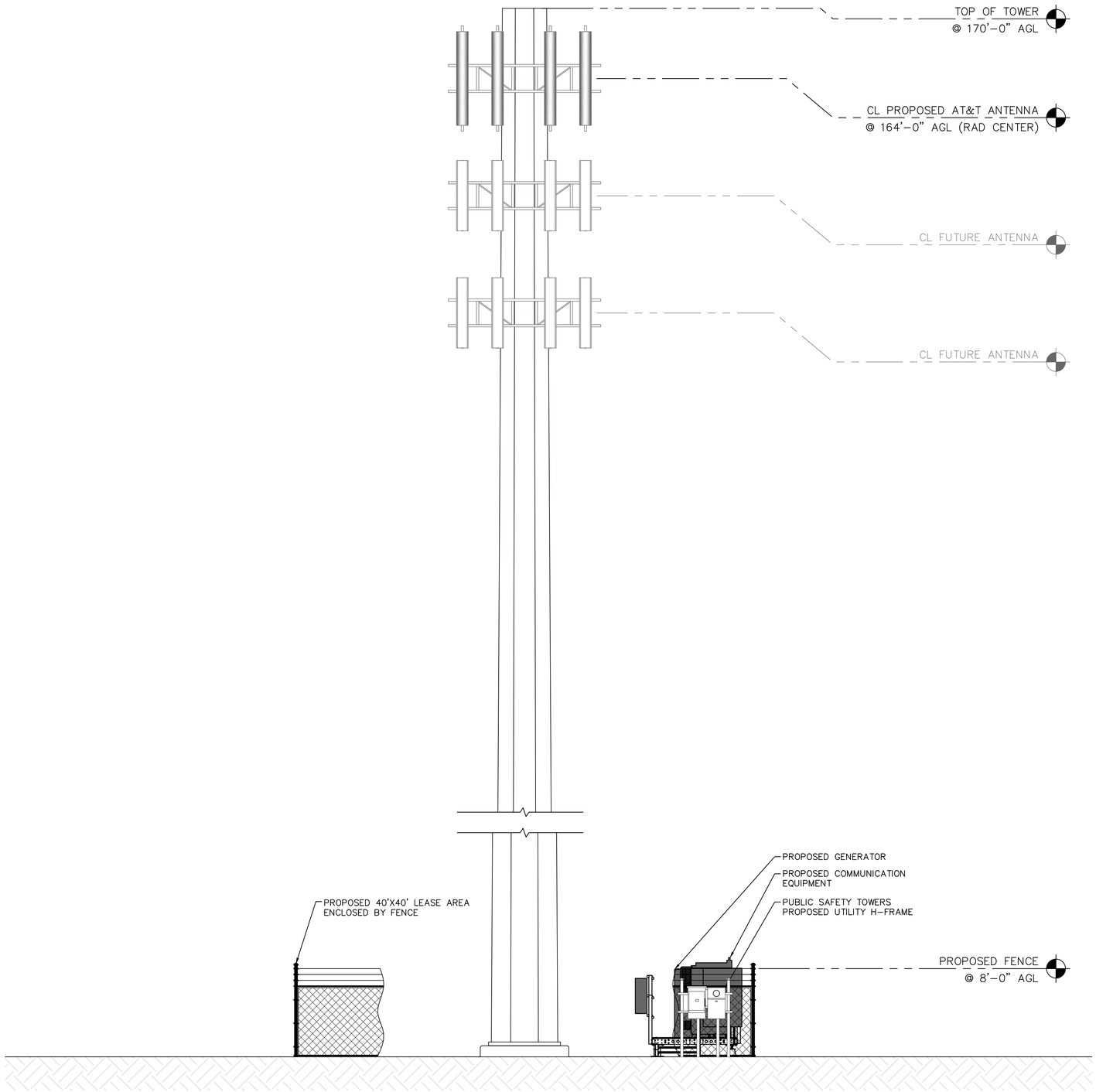
SHEET NAME:
OVERALL SITE PLAN

SHEET NUMBER:
C-1

NOTES:

1. THESE DRAWINGS SHALL NOT BE RELIED UPON AS AN INDICATION THAT THE TOWER STRUCTURE, ITS COMPONENTS, AND ITS FOUNDATION HAVE ADEQUATE STRUCTURAL CAPACITY TO SUPPORT ALL EXISTING AND PROPOSED ANTENNAS, MOUNTS, EQUIPMENT, AND COAXIAL CABLES. KIMLEY–HORN HAS NOT PERFORMED A STRUCTURAL ANALYSIS ON THE TOWER, FOUNDATION, ANTENNA MOUNT, AND ALL ITS COMPONENTS. IT IS THE RESPONSIBILITY OF THE OWNER TO HAVE A STRUCTURAL ANALYSIS PERFORMED IN ACCORDANCE WITH ALL APPLICABLE CODES AND STANDARDS PRIOR TO THE INSTALLATION OF ANY PROPOSED EQUIPMENT, COAXIAL CABLES, ANTENNAS, OR APPURTENANCES ON THE TOWER. THIS STRUCTURAL ANALYSIS SHALL BE SIGNED AND SEALED BY A REGISTERED PROFESSIONAL ENGINEER.
2. INSTALLATION SHALL BE CONDUCTED BY FIELD CREWS EXPERIENCED IN THE ASSEMBLY AND ERECTION OF RADIO ANTENNAS, TRANSMISSION LINES, AND SUPPORT STRUCTURES. ANTENNA WORK TO BE INSTALLED PER THE REQUIREMENTS OF THE TOWER MANUFACTURER'S SPECIFICATION.
3. ANTENNA AND MOUNT DESIGN MUST COMPLY WITH TIA–EIA–222–H AND ALL LOCAL CODES.
4. CONTRACTOR TO PROVIDE THE PROPER COAX JUMPER SUPPORT ATTACHMENTS TO THE TOWER AND ANTENNA MOUNT.

THE CONTRACTOR MUST FIELD VERIFY ALL MEASUREMENTS AND FIELD CONDITIONS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.



1 TOWER ELEVATION
SCALE: N.T.S.

(*) NOTE: FUTURE CARRIER ELEVATION MAY VARY DEPENDING ON COVERAGE OBJECTIVE AND SEPARATION REQUIREMENTS. ELEVATIONS COULD BE SIGNIFICANTLY LOWER THAN THE 3 FUTURE ANTENNAS SHOWN.

PUBLICSAFETYTOWERS COMPANY
701 PALOMAR AIRPORT RD SUITE 160
CARLSBAD, CA 92011

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SCALE:	AS SHOWN
DRAWN BY:	LF
PLAN ORIG. DATE:	AUGUST 25, 2025

REVISIONS

NO.	DATE	DESCRIPTION	D.I.
B	09/29/25	REDLINES	LF
A	09/05/25	PRELIMINARY	LF

PRELIMINARY
NOT FOR CONSTRUCTION

KHA PROJECT No.
192850006

SITE NAME:
PEPPARD

SITE NUMBER:
LUFKTX–0370

SITE ADDRESS:
2610 S MEDFORD
LUFKIN, TX 75901

SHEET NAME:
TOWER ELEVATION

SHEET NUMBER:
C-3

ORDINANCE NO. 5144

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY GRANTING A SPECIAL USE PERMIT FOR AN FOR A 170-FOOT COMMUNICATION TOWER ON A PORTION OF PROPERTY ADDRESSED AS 2610 S. MEDFORD DRIVE.

WHEREAS, the City Planning and Zoning Commission of the City of Lufkin, Texas, after due notice and hearing, recommends that the hereinafter described land be granted a Special Use Permit for a 170-foot Communication Tower; and

WHEREAS, the City Council of the City of Lufkin, Texas, after receiving such recommendation, caused a notice, stating the date, place, and time thereof, of a public hearing on such proposed Specal Use Permit to be published in the Lufkin Daily News, a newspaper published within the City of Lufkin, Texas, such publication being more than fifteen (15) days prior to the date of such hearing which was held in the City Hall in the City of Lufkin, Texas, on the 21st day of May, 2024; and

WHEREAS, at such public hearing each person present and interested in the proposed Special Use Permit was given an opportunity to be heard by the City Council; and

WHEREAS, the City Council of the City of Lufkin, Texas, after giving due consideration to the recommendation of the City Planning and Zoning Commission and the statements made and facts brought out at such hearing on such proposed Special Use Permit, and further, after giving due consideration to the orderly growth and development of the City of Lufkin, Texas, having decided that it is to the best interest of the citizens of the City such Special Use Permit be granted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS:

SECTION I. That the Zoning Ordinance of the City of Lufkin, being Ordinance Number 3368 of the Civil Ordinances of the City of Lufkin, and as recorded in Volume 40 of the Civil Ordinances of the City of Lufkin, Texas, be, and the same hereby is amended, so that a portion of the property addressed as 2610 S. Medford Drive is granted a Special Use Permit allowing for a 170-foot Communications Tower.

SECTION II. The City Planner is hereby designated and ordered to change the official Zoning Map of the City of Lufkin to comply with these changes.

SECTION III. That this Special Use Permit shall be operated in compliance with the conditions established by the approved exhibit attached as the Appendix to this Ordinance in compliance with the laws of the City of Lufkin.

PASSED AND APPROVED on First Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 16th day of December, 2025.

_____

Mark Hicks, Mayor
City of Lufkin

ATTEST:

_____
Aimee Cloutier, City Secretary
City of Lufkin

PASSED AND APPROVED on Second and Final Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 6th day of January, 2025.

_____
Mark Hicks, Mayor
City of Lufkin

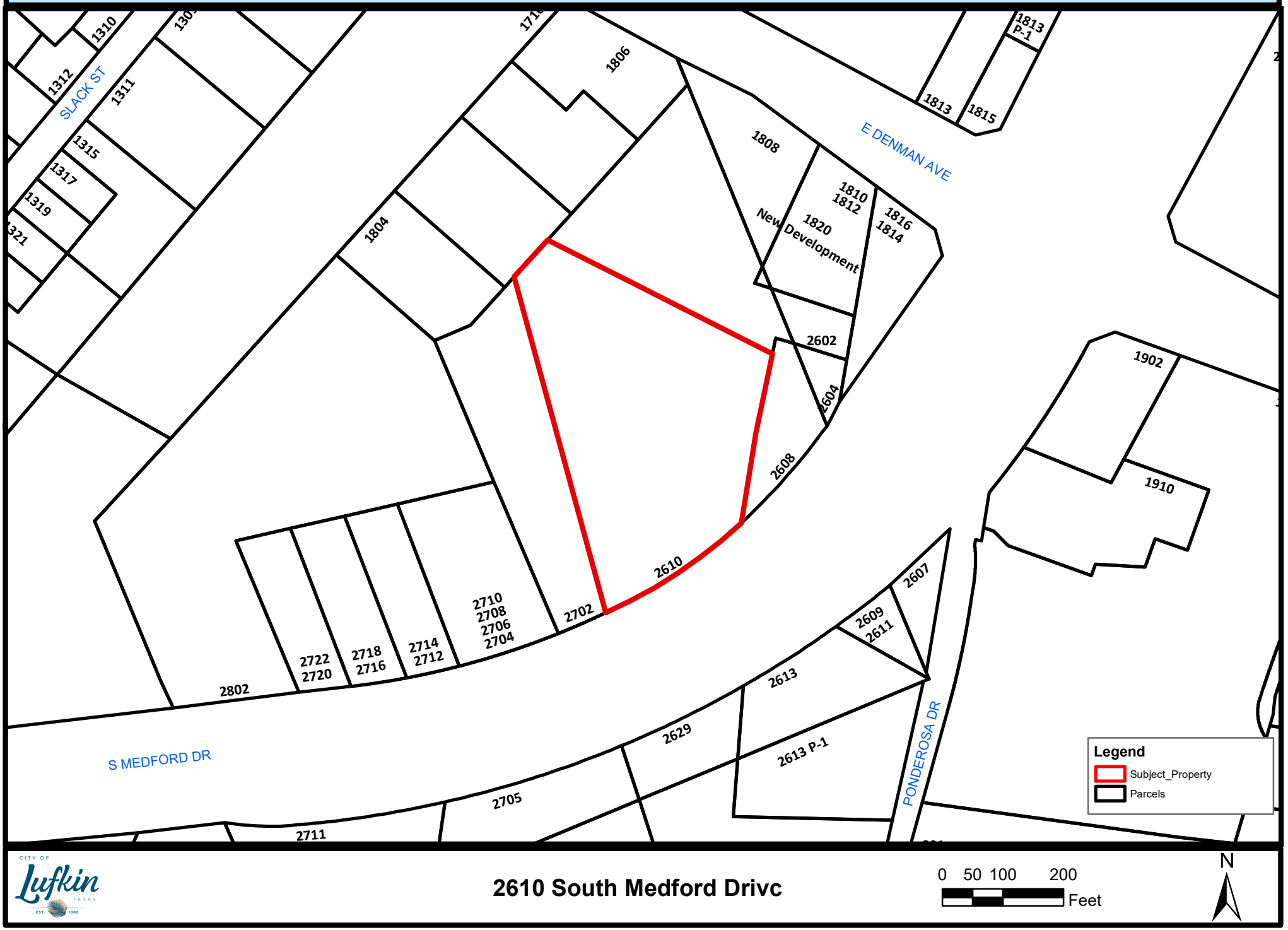
ATTEST:

_____
Aimee Cloutier, City Secretary
City of Lufkin

APPROVED:

_____
Kristi C. Skillern, City Attorney
City of Lufkin

CASE NO. 25-23 LOCATION MAP



2610 South Medford Drivc

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 7.

DEPARTMENT: Planning **PRESENTER:** Alaina Helton, City Planner

ITEM/SUBJECT: Conduct a Public Hearing and consider approval on First Reading of an Ordinance amending the Zoning Ordinance of the City of Lufkin, Texas, being Ordinance No. 3368, by amending Article III "Districts and Specific Requirements" and Article XXVII "Definitions" to revise references to the Tree Board; and providing an effective date.

SUMMARY/BACKGROUND:

The proposed amendments would streamline City operations by integrating the Tree Board's duties into the Parks and Recreation Advisory Board duties.

The proposed ordinance amendments include:

- Removes all references to the Tree Board from the Zoning Ordinance.
- Assigns the responsibilities previously assigned to the Tree Board to the Parks and Recreation Advisory Board.

The amendment revises the following sections of the Zoning Ordinance:

- Article III "Districts and Specific Requirements: Amends the purpose of the "ARO-M" - Adaptive Reuse Overlay - Memorial District" and replaces reference to the Tree Board with the Parks and Recreation Advisory Board.
- Article XXVII "Definitions": Removes reference to the Tree Board.

A redlined copy of the ordinances is attached for review.

This amendment to the Zoning Ordinance was unanimously recommended for approval by the Planning & Zoning Commission.

FINANCIAL INFORMATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of the Ordinance.

ATTACHMENTS:

1. Ordinance Redlines - Article III
2. Ordinance Redlines - Article XXVII
3. Ordinance

CONTACT INFORMATION:

Alaina Helton, City Planner
936-633-0411
ahelton@cityoflufkin.com

ARTICLE III
"ARO-M" - ADAPTIVE REUSE OVERLAY - MEMORIAL DISTRICT

§ 1. PURPOSE.

The "ARO-M" District is designed to allow for the productive reuse of a property in the City's residential areas where neighborhoods are transitioning from single-family homes to investment properties and other types of uses. The District designation will assist in maintaining the residential character of the area and preventing excessive commercialization of the area. An additional purpose is to prevent the loss of distinctive structures in these neighborhoods which may otherwise be demolished and replaced with modern buildings.

The "ARO-M" District uses are listed in the Schedule of Permitted Uses. "ARO-M" District activities should preserve the residential character of the neighborhood. Building uses in the "ARO-M" District should not be discernable from the exterior of the building with the exception of approved signs.

No land shall be used and no building or structure shall be erected for or converted to any use other than those listed in the Schedule of Permitted Uses for this district. Any existing parking or lack of same for any conforming structure in the "ARO-M" District shall be considered a conforming parking arrangement.

A. "ARO-M" District businesses shall limit hours of operation to six (6) in the morning until seven (7) in the evening. No outdoor storage or display of any type shall be permitted. Sale of vehicles, boats or other large products requiring outdoor display of merchandise are prohibited.

B. Additions to the originally approved site plan which involve a 20% or greater enlargement of approved building footprint or proposed demolition of a structure or portion thereof shall require review of the Planning and Zoning Commission and approval of City Council in order to operate a nonresidential use under the "ARO-M" District requirements.

C. For ~~R~~removal of any tree over 12" in diameter within the "ARO-M" District, the City Planner may refer the decision to the Parks and Recreation Advisory Board for approval ~~requires the review and approval of the City Tree Board~~.

(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 2. DENSITY REGULATIONS.

A. Lot Size.The minimum lot size within the district shall be 7,000 square feet, with each lot having no less than thirty-five feet (35') of linear frontage along a public street. Where lots have multiple street frontages, the minimum street frontage requirement shall apply only to one street.

B. Building Site Coverage.The gross ground floor area of all building structures shall not exceed sixty percent (60%) of the site area, including a maximum of thirty percent (30%) for accessory buildings and structures.

C. An existing lot is considered adequate for minimum lot size in the "ARO-M" District provided documentation of the existence of the lot prior to 1956 in its current

configuration can be provided to the City.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 3. BUILDING SETBACKS.

Setbacks shall be established on the site plan. Minimum setback distances from the right-of-way line of public streets and adjacent lot lines are as follows:

A. Public Street Right-of-Way (ROW).Above-ground building structures shall be a minimum of twenty (20) feet from all public street rights-of-way lines.

B. Rear Lot Lines.Above-ground building structures shall be a minimum of ten (10) feet from a rear lot line not fronting on a public street right-of-way.

C. Side Lot Lines.Above-ground building structures shall be a minimum of ten (10) feet from a side lot line not fronting on a public street right-of-way.

D. Underground Setback.No underground building structure shall be located closer than ten (10) feet from any lot line.

E. Current location of structures on a lot under consideration for rezoning to a designation of “ARO-M” District shall be used as a factor in determining whether it is appropriate to rezone an area.

F. No screening devices may be placed forward of the plane of the front of the primary structure of the property.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 4. SIDEWALKS.

Sidewalks are to remain on a property when a property is rezoned to ARO-M District.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 5. MAXIMUM BUILDING HEIGHT.

The maximum height of any new structure shall not exceed thirty-five feet (35') in height.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 6. MISCELLANEOUS.

All refuse collection containers shall be screened from public view on at least three (3) sides by a solid screening device equal to the height of the refuse container. Such screening device shall be constructed of either wood or masonry materials and shall be compatible with the building materials used on site. Refuse containers must be of a residential nature.

All uses in the ARO-M District require annual recertification for compliance with the ARO-M District requirements through submission of a letter to the City Planning Department documenting the business use. Changes in a business use must be approved in the manner that the original ARO-M District use was approved for a building in the District.

Sign Requirements. One non-lighted sign of not more than 20 square feet may be either

attached to the building or when detached, no more than four feet in height measured from grade.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

§ 7. SITE PLAN APPROVAL.

Prior to beginning any development on a building site or operation of business within the ARO-M District, a comprehensive site plan detailing the proposed development shall be submitted for review of the Planning and Zoning Commission and approval of City Council. All uses more intensive than those existing for the current zoning of a property are required to have site plan review of the Planning and Zoning Commission and approval of City Council prior to a building permit being issued. The following are the submittal requirements for such approval:

A. A vicinity map at a scale of one (1) inch = 1,000 feet or less as part of the site plan. A scale of one (1) inch = twenty feet is preferred.

B. A boundary survey of the building site including the following:

    1. Metes and bounds of all boundary lines of the building site or legal description for lot and block.

    2. Total land area within the site.

    3. Graphic scale and north arrow.

    4. Names of boundary streets and rights-of-ways.

C. A copy of the warranty deed showing the current ownership of the site.

D. A detailed and to-scale site plan showing:

    1. Existing and proposed public or private streets and curb cuts. Any existing and proposed medians and median openings.

    2. Existing and proposed building locations, including all required setback lines.

    3. Building elevations including height in feet above grade. Where feasible, it is preferred that buildings reflect materials currently in use in the neighborhood.

    4. Outer surfaces of the building must contain a minimum of 20% mortar construction on the elevation fronting a public right-of-way, for new construction.

    5. Parking stalls existing on the site, including the number of spaces and dimensions adequate to determine size of parking spaces and drive aisles.

    6. Existing and proposed utilities, utility easements and fire lanes (fire lanes to be shaded and labeled). Tap locations and fire hydrants to be shown.

    7. A landscape plan showing the proposed locations, types and sizes at time of planting for all types of trees, shrubs, ground cover, flowering plants and other landscaping items. Retention of existing landscaping is strongly recommended.

8. A landscape preservation buffer equal to 10% of the depth of the lot measured from the front property line to the rear property line times the width of the lot, must be preserved from a lot's existing natural landscape if a site is being developed from raw land. The total square footage of the landscape buffer must be preserved on the site with a minimum of 50% of the square footage being maintained along the lot line fronting a public right-of-way.
9. Adequately dimensioned at grade parking lots and loading facilities.
10. A summary block which includes:
    a. Proposed floor area ratio.
    b. Proposed building site coverage.
    c. Parking spaces provided.
    d. Landscaped area in square feet and as a percentage of the site
11. Proposed on-site identification and directional signage.
12. Proposed location of refuse collection container with required screening. Screening material to be labeled.
13. Proposed drainage and grading plan for new construction or modifications.

E. If any portion of the building or parking structures within the site are to be located below grade, a separate below-grade site plan shall be submitted showing the boundaries of the site, above-ground public street rights-of-ways and street paving, and the outline of all ground-level structures. The underground structures shall be drawn in solid lines and the above-ground structures shall be shown with dashed lines.

F. If a site is to be developed in phases, the submittal shall also include a conceptual plan for future phases showing approximate location of circulation corridors, public utility corridors and the approximate location of buildings and parking for future phases.

G. Any other information reasonably necessary to determine compliance of the site plan with the Zoning Ordinance.

(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010)

ARTICLE XXVII
DEFINITIONS

§ 1. Definitions.

Certain words in this ordinance are defined for the purpose hereof as follows:

Words in the present tense include the future; words in the singular number include the plural number; the words in the plural number include the singular; the word "building" includes the word "structure"; the word "lot" includes the word "plot"; the word "shall" is mandatory and directive.

ABUT: To physically touch or border upon; to share a common property line but not overlap. See ADJOINING LOT OR LAND

ACCESSORY BUILDING: A structure detached from the principal building which:

1. is subordinate to and serves a principal building and principal use;
2. is subordinate in area, extent, or purpose to the principal building or principal use served; and,
3. is located on the same lot as the principal building or principal use. An owner of two (2) or more adjoining lots may use an adjoining lot for an accessory building when the lot on which the accessory building will be located adjoins the lot with the principal building. In any residentially zoned district, the accessory building may not have separate utilities, be used for commercial purposes or utilized by individuals other than the principal building's residents.



ACCESSORY USE: A use of land or of a building or portion thereof customarily incidental and subordinate to the principal use of the land or building and located on the same lot with the principal use.

ADJOINING LOT OR LAND: A lot or parcel of land that shares all or part of a common lot line with another lot or parcel of land. See ABUT

ALLEY: A public service space or roadway providing secondary means of public access to abutting property and not intended for general traffic circulation.

ANIMAL KENNEL: A commercial establishment in which dogs or other domesticated animals are housed, groomed, bred, boarded, trained, or sold, all for a fee or compensation.

APARTMENT: See DWELLING, MULTIPLE-FAMILY

APPROVED PLAN: A plan that has been granted final approval by the appropriate approving authority.

AUTOMOBILE SALES: The use of any building, land area, or other premises for the display and sale of new or used automobiles generally but may include light trucks or vans, trailers, or recreational vehicles and including any vehicle preparation or repair work conducted as an accessory use.

AUTOMOBILE SERVICE STATION: Any building, land area, or other premises, or portion thereof, used for the retail dispensing or sales of vehicular fuels; servicing and repair of automobiles; and including as an accessory use the sale and installation of lubricants, tires, batteries, similar vehicle accessories and sundry items.

AUTOMOBILE WASH: Any building or premises or portions thereof used for washing automobiles.

AUTOMOTIVE REPAIR SERVICES: Any building, premises, and land in which or upon which a business, service, or industry involving the maintenance, servicing, repair, or painting of vehicles is conducted or rendered.

BASEMENT: That portion of a building between floor and ceiling, which is partly below and partly above grade, but so located that the vertical distance from grade to the floor below is less than the vertical distance from grade to ceiling.

BED AND BREAKFAST HOME: An owner-occupied residence, other than a hotel; which provides temporary sleeping accommodations and a meal only to registered guests of the establishment at no additional cost; and which meets the criteria established for "Bed and Breakfast Home" as stated in Article XXI of the Zoning Ordinance.

BLOCK: An area within the City enclosed by streets and occupied by or intended for buildings; or, if said word is used as a term of measurement, it shall mean the distance along a side of a street between the nearest two streets which intersect said street on said side.

BOARDING OR LODGING HOUSE: A building other than a hotel, where lodging and meals for five or more persons are served for compensation.

BUILDING: Any structure or building for the support, shelter, and enclosure of persons, animals, chattels, or movable property of any kind.

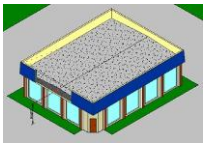
BUILDING HEIGHT: The vertical distance from finished grade to the top of the highest roof beams on a flat or shed roof, the deck level on a mansard roof, and the average distance between eaves and the ridge level for gable, hip, and gambrel roofs. In measuring the height of a building, the following structures shall be excluded: chimneys, cooling towers, elevator bulkheads, penthouses, tanks, water towers, radio and television towers, ornamental cupolas, domes or spires, flagpoles, and parapet walls not exceeding four (4) feet in height.



**Note - For a gable, hip or gambrel roof, the building height is measured at the center point between the ridge and the eave.*



**Note - For a flat or shed roof, the building height is measured at the highest point of the roof.*



**Note - For a mansard roof, the building height is measured at the deck line of the roof, a four (4) foot parapet is permitted.*

BUILDING LINE: A line parallel to the street line establishing the minimum required front yard.

BUILDING, PRINCIPAL: A building in which is conducted the principal use of the lot on which it is located.

BUSINESS: Includes retail, commercial and manufacturing uses and districts as herein defined.

BYOB: It is common practice for an establishment not licensed or permitted by the Texas Alcoholic Beverages Commission to allow patrons to bring their own alcoholic beverages onto the premises for consumption. This practice is often referred to as "BYOB," an acronym for "bring your own beverage."

BYOB VENUE:

1. Shall be defined as any room, space, structure, or building or venue open to the public in which patrons bring their own alcoholic beverages which are consumed on premises, and one or more of the following applies:

    a. Patrons are provided with a designated area for dancing or are permitted to dance;

b. Low lighting levels;

c. Entertainment by a live band or recorded music generating above normal sound levels.

2. The hours of operation for BYOB venues are limited to hours of operation between 8:00 a.m. to midnight (12:00 a.m.) daily. Doors shall remain unlocked during business hours.

CAMPGROUND: Land where individuals can camp overnight in tents but where RV's, trailers, and similar vehicular units are not permitted.

CHURCH: A building or structure, or group of buildings or structures, that by design and construction are primarily intended for conducting organized religious services and associated and accessory uses.

CLINIC: An establishment where patients are admitted for examination and treatment on an outpatient basis by one or more physicians, dentists, or other medical personnel or social worker.

CLUB/SOCIAL ORGANIZATION (CHILDREN): A facility providing entertainment to the public where activities take place indoors or outdoors and which may include rides, games, concessions, and exhibits.

COMMUNITY OR SOCIAL BUILDING: A building used for recreational, social, educational and cultural activities generally owned, maintained and operated by a homeowners association for the enjoyment of resident members.

CUSTOMARY HOME OCCUPATIONS: A commercial activity that:

1. is conducted by a person on the same lot (in a residential district) where such person resides, and

2. is not so insubstantial or incidental or is not so commonly associated with the residential use as to be regarded as an accessory use, but that can be conducted without any significantly adverse impact on the surrounding neighborhood.

Without limiting the generality of the foregoing, a use may not be regarded as having an insignificantly adverse impact on the surrounding neighborhood if:

1. goods, stock in trade, or other commodities are displayed,
2. any on-premises retail sales occur,
3. a person not a resident on the premises is employed in connection with the purported home occupation,
4. it creates objectionable noise, fumes, odor, dust, electrical interference or increases traffic significantly,

5. more than twenty-five percent (25%) of the total gross floor area of residential buildings plus other buildings housing the purported home occupation, or more than five hundred (500) square feet of gross floor area (whichever is less), is used for home occupation purposes,

6. or involves the display of a sign.

The following is a non-exhaustive list of examples of enterprises that may be home occupations if they meet the foregoing definitional criteria:

1. the office or studio of a physician, dentist, artist, musician, lawyer, architect, engineer, teacher, or similar professional,

2. workshops, greenhouses, or kilns,

3. dressmaking or hairdressing studios.

DAY CARE: Any structure which is utilized to provide care to more than six children (exclusive of the natural, foster, or adopted children of the residents of the structure); utilizes persons other than those residing in the structure to provide care; or provides care between 12:00 Midnight and 7:00 A.M.

DAY NURSERY: Any dwelling structure, which is utilized by only the residents of that structure, to provide care for not more than six children (exclusive of the natural, foster or adopted children of the residents of the structure) between the hours of 7:00 A.M. and 12:00 Midnight; and which displays a current registration certificate for the provision of child care from the appropriate State Agency.

DISTILLATION OF LIQUORS, SPIRITS, ETC.: An operation in which an authorized entity is permitted to manufacture distilled spirits and rectify, purify, and refine distilled spirits, mix liquor, bottle and package finished products and sell to wholesalers and qualified individuals outside this state and import from nonresident seller distilled spirits for manufacturing and rectifying purposes in compliance with state and federal law.

DISTILLATION OF LIQUORS, SPIRITS, ETC.–CRAFT: An operation in which an authorized entity is permitted to manufacture distilled spirits and rectify, purify, and refine distilled spirits, mix liquor, bottle and package finished products and sell to wholesalers and qualified individuals outside this state and import from nonresident seller distilled spirits for manufacturing and rectifying purposes in compliance with state and federal law. The operation is authorized to sell distilled spirits to the ultimate consumer for consumption on the licensed premises (up to 3,000 gallons annually) and for consumption off the premises (up to 3,500 gallons annually, no more than two 750 ml bottles to a person in a 30-day period) in compliance with state and federal law.

DISTRICT: A section of the city for which the regulations governing the area, height or use of the building are uniform.

DRINKING ESTABLISHMENT: Any building or premises primarily engaged in the retail sale of alcoholic beverages such as beer, ale, wine and liquor, for consumption on the

premises. Typical establishments include: bars, nightclubs, lounges and dance halls.

DUPLEX: See DWELLING, TWO-FAMILY

DWELLING, MULTIPLE-FAMILY: A building or portion thereof, which is designed, built, rented, leased, let or hired out to be occupied as three or more dwelling units; or which is occupied as the home or residence of three or more families living independently of each other.

DWELLING, SINGLE-FAMILY: A building containing one dwelling unit and that is not attached to any other dwelling by any means and which is occupied by not more than one family.

DWELLING, TWO-FAMILY: A building on a single lot containing two dwelling units, each of which is totally separated from the other by an unpierced wall extending from ground to roof or an unpierced ceiling and floor extending from exterior wall to exterior wall, except for a common stairwell exterior to both dwelling units and which is occupied by not more than two families.

DWELLING UNIT: One or more rooms, designed, occupied, or intended for occupancy as a separate living quarter.

EATING ESTABLISHMENT: Any building or premises primarily engaged in the retail sale of prepared food and drink for on-premise or immediate consumption.

ELECTRONIC CIGARETTES (E-CIGARETTES): Means an electronic nicotine delivery system (ENDS) simulates smoking by using a mechanical heating element, battery, or electrical circuit to deliver nicotine or other substances by inhalation. The term includes any such device, whether manufactured or distributed, marketed or sold as an e-cigarette, e-cigar, e-pipe or under any other product name or descriptor.

FAMILY: A family is any number of individuals living together as a single housekeeping unit, in which not more than four individuals are unrelated by blood.

FARM: An area of two acres or more, which is used for the growing of the usual farm products such as vegetables, fruit trees and grain and their storage on the area as well as the raising thereon of the usual farm poultry and farm animals such as horses, cattle, sheep and swine including dairy farms with the necessary accessory uses and for treating and storing the produce; provided, however, that the operation of such accessory use shall be secondary to that of the normal activities and provided further that it does not include the commercial feeding of offal or garbage to swine or other animals.

FLOOR AREA, GROSS: The total horizontal areas of the several floors of a building or structure from the exterior face of exterior walls, or from the centerline of a wall separating adjoined buildings or structures, but excluding any space where the floor-to-ceiling height is less than six feet.

FOOD PROCESSING ESTABLISHMENT: An establishment in which food is processed or otherwise prepared for eventual human consumption but not consumed on the premises.

FRATERNITY AND SORORITY HOUSE: A building other than a hotel, which is occupied only by individuals enrolled in a college or university located within the City and persons to attend the house and supervise the activities of the fraternity or sorority. Except for the

attendants, each resident must be a member of a fraternity or sorority that is recognized by the college or university and chartered by a state or national organization.

GAME ROOM: A game room is a for-profit business located in a building or place that contains six or more amusement redemption machines or electronic, electromechanical, or mechanical contrivances that, for consideration, afford a player the opportunity to obtain a prize or thing of value, the award of which is determined solely or partially by chance, regardless of whether the contrivance is designed, made or adopted solely for bona fide amusement purposes. See Local Government Code section 234.131.

1. All game rooms shall be limited to hours of operation between 8:00 a.m. to 10:00 p.m. Monday through Sunday.

2. No game room shall be located within 300 feet of a residential use or a residential district or within 300 feet of a church, synagogue, other house of worship, school, daycare or hospital or within 2,000 feet of another game room.

3. Doors must remain unlocked during the hours of operation.

GRADE: For buildings having walls adjoining one street only.[,] It is the elevation of the sidewalk at the center of the wall adjoining the street; for buildings having walls adjoining more than one street, it is the average of the elevation of the sidewalks at the center of all walls adjoining the street; for buildings having no wall adjoining the street, it is the average level of the finished surface of the ground adjacent to the exterior walls of the building; any wall approximately parallel to and not more than five (5) feet from a street line is to be considered as adjoining the street. Where no sidewalk has been constructed, the City Engineer shall establish such sidewalk level or its equivalent for the purpose of these regulations.

HOME OCCUPATIONS: See CUSTOMARY HOME OCCUPATION

HOSPITAL: An institution providing primary health services and medical or surgical care to persons, primarily inpatients, suffering from illness, disease, injury, deformity and other abnormal physical or mental conditions and including, as an integral part of the institution, related facilities, such as laboratories, outpatient facilities, training facilities, medical offices and staff residences.

HOTEL AND MOTEL: A facility offering transient lodging accommodations to the general public and which may provide additional services, such as restaurants, meeting rooms, entertainment, and recreation facilities.

H.U.D. REGULATIONS: The Mobile Home Construction and Safety Standard Act, 42 U.S.C.S., Section 5401 et seq., as the same now exists or as is amended.

IMPERVIOUS SURFACE: A surface that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by water.

INSTITUTIONAL USE: A nonprofit, religious, or public use, such as church, library, public or private school, hospital, or government owned or operated building, structure or land used for public purpose.

JUNK: An [Any] manufactured good, appliance, fixture, furniture, machinery, vehicle, personal property or any other thing or part thereof, whether of value or valueless, that is demolished, discarded, dismantled, dilapidated, or so worn, deteriorated or in such a condition

as to be generally unusable and/or inoperable. Without limiting the generality of the foregoing, anything that is water-soluble, primarily organic or not typically associated with junkyard activities may not be considered junk.

JUNKYARD: The outdoor use of any lot for the sale, storage, display, dismantling, demolition, abandonment or discarding of junk as defined by this Article.

KINDERGARTEN: A school for children of pre-public school age in which constructive endeavors, object lessons, and helpful games are prominent features of the curriculum.

LANDSCAPING: The following words, terms and phrases, when used in the landscaping section of Article XXI (Supplemental Regulations) shall have the following meanings ascribed to them, except where the context clearly indicates a different meaning.

* *BUILDING SITE:* the tract, parcel or lot of land area being developed.

* *DIAMETER:* the measurement of a tree at six (6) inches above ground level.

* *GROUND COVER*: grasses and other plants grown to keep soil from being blown or washed away and planted so as to develop full coverage within eighteen (18) months. Bark mulches, gravel and other pervious material may be used as ground cover under trees and shrubs.

* *LANDSCAPE DEVELOPMENT*: trees, shrubs, ground cover, vines or grass installed in planting areas having a minimum of ten (10) square feet of actual planting area and a minimum inside dimension on any side of eighteen (18) inches.

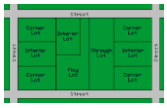
* *SHRUB*: any self-supporting, woody, evergreen species as normally will grow in the county.

* *TREE*: any self-supporting, woody plant of a species that normally grows to an overall height of a minimum of fifteen (15) feet in the county. At the time of planting, the minimum diameter shall be one (1) inch.

~~* *TREE BOARD: an advisory body, appointed by the City Council, having the responsibility to study, investigate, counsel and develop plans for the care, preservation of trees and shrubs in parks, along streets and in other public areas.~~

LAUNDROMAT: An establishment providing washing, drying or dry cleaning machines on the premises for use by the general public.

LOT: A designated parcel, tract or area of land established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed or built upon.



LOT AREA: The area of the lot shall be the net area within the lot lines and shall not include portions of streets and alleys.

LOT, CORNER: A lot abutting two or more streets at their intersection or upon two parts of the same street forming an interior angle of less than 135 degrees.

LOT, FLAG: A lot which has a stem, or a narrow strip of land connecting the main property to the street. The stem or strip must be wide enough to meet the subdivision requirement for frontage on a street, but may be less than the required width for the particular zone in which it is situated.

LOT, INTERIOR: A lot other than a corner lot.

LOT, THROUGH: A lot that fronts upon two parallel streets or that fronts upon two streets that do not intersect at the boundaries of the lot.

LOT DEPTH: The mean horizontal distance between the front and rear lot line on interior lots; between the front and opposite side lot line on corner lots; and between front yard lines on through lots.

LOT LINE: A line of record bounding a lot that divides one lot from another lot or from a public or private street or any other public space. The front lot line shall be the line addressed by the City of Lufkin. The rear lot line shall be the line opposite of that addressed. Any lot line not a front or a rear, shall be a side lot line. Front lot lines shall be determined by the City of Lufkin, if there are two potential front lot lines.

LOT OF RECORD: A lot which is part of a subdivision, the plat of which has been recorded in the office of the County Clerk, or a parcel of land, the deed for which was recorded in the office of the County Clerk prior to June 18, 1963.

LOT WIDTH: The horizontal distance between the side lines of a lot measured parallel to the front lot line at the minimum required building setback line.

MANUFACTURED HOME: A structure, constructed on or after June 15, 1976, according to the rules of the United States Department of Housing and Urban Development, transportable in one or more sections, which in the traveling mode is eight body feet or more in width, 40 body feet or more in length, or when erected on site is 320 or more square feet, and which is built on a permanent foundation when connected to the required utilities and includes the plumbing, heating, air conditioning and electrical systems. The term does not include a recreational vehicle.

NONCONFORMING STRUCTURE: A structure or building, the size, dimensions or location

of which was lawful prior to the adoption, revision or amendment to the zoning ordinance but fails by reason of such adoption, revision, or amendment to conform to the present requirements of the zoning ordinance.

NONCONFORMING USE: A use or activity that was lawful prior to the adoption, revision or amendment of the zoning ordinance but that fails by reason of such adoption, revision or amendment to conform to the present requirements of the zoning district.

OFFICE, MEDICAL: An establishment where patients are admitted for examination and treatment on an outpatient basis by one or more physicians, dentists, or medical personnel or social worker.

OFFICE, PROFESSIONAL and BUSINESS: Administrative, managerial, service, executive, professional, governmental, educational, research, or similar entities and laboratories, whether for profit or nonprofit, having only limited contact with the public. Entities which benefit from and contribute to an environment of semi-residential nature characterized by low vehicular traffic and pedestrian volumes, lack of distracting, irritating, or sustained noise, and low density of building developments. It has limited activity regarding sales or distribution of merchandise as to be incidental or accessory to the principal permissible use and constitute no greater than twenty percent (20%) of the gross revenue of the office. Uses in which sales are greater than twenty percent (20%) of the gross revenue of the organization are classified as Retail or Wholesale stores.

OUTDOOR SALES: Any primary use of a premises not specifically listed in the Schedule of Permitted Uses, whereon goods, stock in trade or other commodity is displayed for the purpose of sales and which the display area is greater than 30% of the gross floor area of the principal building.

PARK (PUBLIC OR PRIVATE): A recreational facility either Public or Private containing a park or playground.

PARKING SPACE: An area meeting the dimensional requirements prescribed by this ordinance, surfaced with an all-weather surface together with an all-weather surfaced driveway connecting the parking space with a street or alley permitting free ingress and egress. The space shall not be located within a public street or alley, nor shall head-in parking adjacent to a public street or alley, wherein the maneuvering is done on a public street or alley, shall not be classified as off-street parking in computing the parking requirements for any use.

PAVEMENT: A created surface, such as brick, stone, concrete, or asphalt, placed on the land to facilitate pedestrian or vehicular passage as may be required.

PERSONS: Any person, partnership, firm, company, corporation, tenant, owner, lessee or licensee, agent, heir or assign.

PLACE: An open, unoccupied space reserved for purposes of access to abutting property.

PRIVATE CLUB: An association of persons, whether incorporated or unincorporated, and whose members must be passed upon and elected as individuals by a committee or board made of members of such club, said association being required to be licensed or permitted by the Alcoholic Beverage Commission of the State of Texas, and as further defined in Article 666-15e of Vernon's Annotated Penal Code of the State of Texas, as presently written or as the same may be amended or rewritten from time to time hereafter.

RECREATIONAL VEHICLE: A vehicular-type portable structure without permanent foundation that can be towed, hauled, or driven and primarily designed as a temporary living accommodation for recreational, camping and travel use and including, but not limited to, travel trailers, truck campers, camping trailers, and self propelled motor homes.

RECREATIONAL VEHICLE PARK: Any lot or parcel of land upon which two or more recreational vehicle sites are located, established, or maintained for occupancy by recreational vehicles of the general public as temporary living quarters for recreation or vacation purposes.

RESIDENTIAL HEALTH CARE FACILITY: Residences usually occupied by the frail elderly that provide rooms, meals, personal care, and health monitoring services under the supervision of a professional nurse and that may provide other services, such as recreational, social, and cultural activities, financial services, and transportation.

RIDING ACADEMY, COMMERCIAL STABLE: An establishment where horses are boarded and cared for and where instruction in riding, jumping, and showing is offered and where horses may be hired for riding.

SALVAGE STORAGE YARD: See JUNKYARD.

SANITARY LANDFILL: A site for solid waste disposal.

SCHOOL, COLLEGE OR UNIVERSITY: An educational institution authorized by the state to award associate, baccalaureate or higher degrees.

SCHOOL, VOCATIONAL: A secondary or higher education facility primarily teaching usable skills that prepare students for jobs in a trade and meeting the state requirements as a vocational facility.

SCRAP METAL STORAGE YARD: See JUNKYARD.

SERVANT'S QUARTERS: An accessory building or portion of a main building located on the same lot as the main building and used as living quarters for servants employed on the premises and not rented or otherwise used as a separate domicile.

SHELTERED CARE FACILITY: A nonprofit or for-profit boarding home for the sheltered care of persons with special needs, which, in addition to providing food and shelter, may also provide some combination of personal care, social or counseling services and transportation.

SHOPPING CENTER: A group of commercial establishments planned, constructed and managed as a total entity with customer and employee parking on-site.

SIGN, APARTMENT OR HOUSING PROJECT: A sign giving the nature, logo or other identifying symbol, address, or any combination of the name, symbol and address of an apartment complex or housing project. The sign shall be located only within a common area associated with the development and shall not be construed to identify an individual lot or occupant of a premises.

SIGN, BUSINESS: A sign that directs attention to a business or profession conducted; or to a commodity or service sold, offered, or manufactured; or to an entertainment offered on the premises where the sign is located.

SIGN, MONUMENT: Permanent sign wherein the entire bottom of the sign is affixed to the ground, not to a building or similar structure.

SIGN, NAME PLATE: A sign not exceeding one square foot in area, located on the premises, giving the name or address, or both, of the owner or occupant of a building or premises.

SIGN, OFF-PREMISE: Any sign or structure used for advertising or display purposes promoting or advertising goods or services not sold, manufactured, distributed, nor stored for commercial purposes, on the premises on which said sign or structure is located.

SIGN, PERMANENT BULLETIN BOARD: A sign that identifies an institutional use on the premises of which it is located and that contains the name of the institution and general announcements of events or activities occurring at the institution or similar messages. Said sign may include the display of sponsor(s) of the institution provided such display area on each sign face does not exceed 15% of the smallest area that encompasses the name of the institution and the message portion of the sign or 24 square feet, whichever is smaller.

SIGN, PYLON: A freestanding sign with visible support structures or with the support structure enclosed within a pole cover or similar device.

SIGN, REAL ESTATE: A sign pertaining to the sale or lease of the premises, or a portion of the premises, on which the sign is located.

STORAGE FACILITY, SELF-SERVICE: A structure containing separate, individual and private storage spaces of varying sizes leased or rented on individual leases or varying periods of time.

STREET: Any vehicular way, whether improved or unimproved, that:

1. is an existing state, county, or municipal roadway;
2. is shown upon a plat approved pursuant to law; or
3. is approved by other official action.

STREET LINE: A dividing line between a lot, tract or parcel of land and a contiguous street.

STRUCTURAL ALTERATIONS: Any change in the supporting member of a building, such as a bearing wall, column, beam, or girder.

STRUCTURE: Any man-made object that needs support and rises more than 2.5 feet above ground level.

TEMPORARY BUILDINGS: A building used for construction purposes or a field office for the sale of real estate.

TEMPORARY COMMERCIAL AMUSEMENT: Enterprises such as circuses, carnivals, rodeos, pony rides and miniature train rides for a maximum period of ten consecutive days.

TRANSIT TERMINAL: Any premises for the storage or parking of mass transit vehicles such as buses, shuttles and passenger trains and the loading and unloading of passengers.

VAPING: Means use of an electronic nicotine delivery system (ENDS) for nicotine or other substances.

VAPE SHOP/VAPE RETAIL STORE: Means any commercial establishment with a significant focus on selling ENDS that derives more than fifty percent (50%) of its annual gross sales from e-cigarettes, vaping products, vapes, vaping implements or any accessories

thereto and the sale of other products is merely incidental.

VETERINARY HOSPITAL: A place where animals are given medical care and the boarding of animals is limited to short-term care incidental to the hospital use.

WRECKING MATERIALS YARD: See JUNKYARD.

YARD: An open space between the principal building or buildings and the nearest lot line. The minimum required yard as set forth in the ordinance is unoccupied and unobstructed from the ground upward except as may be specifically provided in the zoning ordinance.

YARD, FRONT: An open space running parallel to an abutting street(s), which is unoccupied by structures from the ground up except for such projections as are expressly permitted.

YARD, REAR: An open, unoccupied space on a lot, and being the minimum horizontal distance between rear lot line and the principal building.

YARD, SIDE: An open, unoccupied space on a lot, and being the minimum horizontal distance between the side lot line and the principal building. Any lot line not the rear line or a front line shall be deemed a side line.
(Ordinance 3368 adopted 2/10/1999, as revised through 10/19/2010; Ordinance 4404, sec. II, adopted 2/7/2012; Ordinance 4536, sec. II, adopted 8/20/2013; Ordinance 4905 adopted 9/21/2021; Ordinance 4979 adopted 11/1/2022; Ordinance 4997 adopted 4/18/2023; Ordinance 448 adopted 8/19/2025)

ORDINANCE NO. 5145

AN ORDINANCE OF THE CITY OF LUFKIN, TEXAS, AMENDING THE ZONING ORDINANCE NO. 3368, BY AMENDING ARTICLE III "DISTRICTS AND SPECIFIC REQUIREMENTS" AND ARTICLE XXVII "DEFINITIONS" RELATING TO THE PROVISIONS REFERENCING THE TREE BOARD; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Planning and Zoning Commission after due notice and hearing, recommends that the Zoning Ordinance of the City of Lufkin, Texas being Ordinance No. 3368 be amended; and

WHEREAS, the City Council of the City of Lufkin, Texas, after receiving such recommendation, caused a notice, stating the date, place, and time thereof, of a public hearing on such proposed amendment to be published in the Lufkin Daily News, a newspaper published within the City of Lufkin, Texas, such publication being more than fifteen (15) days prior to the date of such hearing which was held in the City Hall of the City of Lufkin, Texas, on the 16th day of December, 2025; and

WHEREAS, the City Council desires to amend the prior ordinance or code provisions referencing the Tree Board and assign duties to the Parks and Recreation Advisory Board.; and

WHEREAS, the City Council of the City of Lufkin, Texas, after giving due consideration to the recommendation of the City Planning and Zoning Commission and the statements made and facts brought out at such hearing on such proposed amendment to the zoning ordinance, and further, after giving due consideration to the orderly growth and development of the City of Lufkin, Texas, and the public health, safety and welfare, having decided that it is to the best interest of the citizens of the City such change be made.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS:

SECTION I. That Chapter 14 "Zoning Ordinance" Article III "Districts and Specific Requirements", Section 10, **"**ARO-M" - Adaptive Reuse Overlay - Memorial District" be amended as follows:

§**1. "ARO-M" - Adaptive Reuse Overlay - Memorial District. Purpose. Section C.**

C. For removal of any tree over 12" in diameter within the "ARO-M" District, the City Planner may refer the decision to the Parks and Recreation Advisory Board for approval.

SECTION II. That Chapter 14 "Zoning Ordinance" Article XXVII "Definitions" be amended as follows:

§**1. Definitions.**

LANDSCAPING: The following words, terms and phrases, when used in the landscaping section of Article XXI (Supplemental Regulations) shall have the following meanings ascribed to them, except where the context clearly indicates a different meaning.

- BUILDING SITE: the tract, parcel or lot of land area being developed.
- DIAMETER: the measurement of a tree at six (6) inches above ground level.
- GROUND COVER: grasses and other plants grown to keep soil from being blown or washed away and planted so as to develop full coverage within eighteen (18) months. Bark mulches, gravel and other pervious material may be used as ground cover under trees and shrubs.
- LANDSCAPE DEVELOPMENT: trees, shrubs, ground cover, vines or grass installed in planting areas having a minimum of ten (10) square feet of actual planting area and a minimum inside dimension on any side of eighteen (18) inches.
- SHRUB: any self-supporting, woody, evergreen species as normally will grow in the county.
- TREE: any self-supporting, woody plant of a species that normally grows to an overall height of a minimum of fifteen (15) feet in the county. At the time of planting, the minimum diameter shall be one (1) inch.

SECTION III. That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION IV. This ordinance shall be in full force and effect upon second and final reading.

PASSED AND APPROVED on First Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 16th day of December, 2025.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

PASSED AND APPROVED on Second and Final Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 6th day of January, 2026.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

APPROVED AS TO FORM:

_____
Kristi C. Skillern, City Attorney

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 8.

DEPARTMENT: Legal

PRESENTER: Kristi Skillern

ITEM/SUBJECT: Conduct a Public Hearing and consider approval of an Ordinance amending Chapter 1 to remove references to the Tree Board and assign its duties to the Parks and Recreation Advisory Board.

SUMMARY/BACKGROUND:

The proposed amendments to Chapter 1 of the City of Lufkin's Code of Ordinances are intended to reduce the number of City Boards and consolidate the duties of the Tree Board with those of the Parks and Recreation Advisory Board.

The proposed ordinance amendments include the following components:

Amend the references to Tree Board and the Articles relating to the Parks and Recreation Advisory Board.

More specifically, the following sections are amended relating to the Parks and Recreation Advisory Board: 1.05.064, 1.12.004 and 1.12.047

FINANCIAL INFORMATION:

No impact to current budget.

STAFF RECOMMENDATION:

Staff recommends the City Council approve all changes to the ordinances as proposed.

ATTACHMENTS:

See attached versions of
the proposed ordinance

CONTACT INFORMATION:

Kristi Skillern-936-633-0260.
City Attorney

§ 1.05.061. Composition.

The parks and recreation advisory board shall be subject to the jurisdiction of the city council and shall be composed of seven members, whose offices are hereby created and established. (1995 Code, sec. 33.30; Resolution 3272 adopted 9/2/1997)

§ 1.05.062. Qualifications of members; terms.

The members of the parks and recreation advisory board shall be residents of the city and shall be appointed by the city council. Each member shall serve a term of three years, unless removed by the city council for just cause, except that two of the seven members initially appointed will serve for a term of one year.
(1995 Code, sec. 33.31; Resolution 3272 adopted 9/2/1997)

§ 1.05.063. Vacancies.

All vacancies shall be filled for the unexpired terms in the same manner as provided for the original appointments and shall be for the terms as provided for the original appointments. (1995 Code, sec. 33.32; Resolution 3272 adopted 9/2/1997)

§ 1.05.064. Duties.

It shall be the duties of the parks and recreation advisory board:

(1) To act in an advisory capacity to the city council in matters relating to parks and recreation, and to review and make recommendations to the city council on matters relating to parks and recreation planning, policies, acquisition, and development within the city and its extraterritorial jurisdiction.

(2) To advise in the coordination with agencies, organizations, programs, and ~~relating [sic]~~ individuals on all ~~to~~ parks and recreation matters.

(3) To make recommendations to the director of parks and ~~leisure services~~ recreation, the city manager, and the city council for the betterment of parks and recreation services in the city.

~~(3)~~(4) In cooperation with the city manager, to study, investigate, counsel, develop and administer, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. This plan shall constitute the official comprehensive city tree plan.

~~(4)~~(5) To promote parks and recreation programs and services in the community. (1995 Code, sec. 33.33; Resolution 3272 adopted 9/2/1997)

§ 1.05.065. through § 1.05.090. (Reserved)

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ORDINANCE NO. 5146

AN ORDINANCE OF THE CITY OF LUFKIN, TEXAS, AMENDING CERTAIN ARTICLES IN CHAPTER 1 RELATING TO THE PROVISIONS REFERENCING THE TREE BOARD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lufkin previously established a Tree Board to assist in the care and management of public trees, shrubs and related landscaping within the city limits; and

WHEREAS, the City Council has determined that the Tree Board is no longer necessary and that its responsibilities can be managed through existing city departments or staff, including the Parks and Recreation Advisory Boad; and

WHEREAS, the City Council desires to amend the prior ordinance or code provisions refencing the Tree Board and assign duties to the Parks and Recreation Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS:

SECTION I. REMOVING REFERENCES TO TREE BOARD AND AMENDING ARTICLES IN CHAPTER 1

All provisions of the Code of Ordinances of the City of Lufkin in Chapter 1 referencing the Tree Board, including Article 1.05, "Boards, Commissions, and Authorities," Division 3, § 1.05.064. "Duties," and Article 1.12, "Trees and Shrubs", Division 1 § 1.12.004. "Interference with Tree Board," Division 2, "Trees and Shrubs on Public Property," §1.12.047 are amended as follows:

§**1.05.064. Duties.**

It shall be the duties of the Parks and Recreation Advisory Board:

(1) To act in an advisory capacity to the City Council on matters relating to parks and recreation, and to review and make recommendations to the City Council on matters relating to parks and recreation planning, policies, acquisition, and development within the city and its extraterritorial jurisdictions.
(2) To advise in coordination with agencies, organizations, programs and individuals on all parks and recreation matters.
(3) To make recommendations to the director of parks and recreation, the City Manager, the City Council, for the betterment of parks and recreation services to the citizens.
(4) To promote parks and recreation programs and services within the community.
(5) In cooperation with the City Manager or his designee, to study, investigate, counsel, develop and administer the written plan for the care, preservation, pruning, planting,

replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. This plan shall constitute the official comprehensive City tree plan.

§1.12.004. Interference with Parks and Recreation Advisory Board.

It shall be unlawful for any person to prevent, delay or interfere with the Parks and Recreation Advisory Board, or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removing of any street trees, park trees, or trees on City -owned grounds or rights-of-way, as authorized in this article.

§1.12.047. Tree topping.

It shall be unlawful as a normal practice for any person, firm, or city department to top any street tree, park tree, or other free on public property. Topping is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical, may be exempted from this article at the determination of the Parks and Recreation Advisory Board.

SECTION II. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional, illegal, or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional, illegal, or invalid.

SECTION III. REPEALER

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION IV. EFFECTIVE DATE

This ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND APPROVED on First Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 16th day of December, 2025.

_____

Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

PASSED AND APPROVED on Second and Final Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 6th day of January, 2026.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

APPROVED AS TO FORM:

_____
Kristi C. Skillern, City Attorney



City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 9.

DEPARTMENT: Legal

PRESENTER: Kristi Skillern

ITEM/SUBJECT: Conduct a Public Hearing and consider approval of an Ordinance repealing certain sections in Chapter 1 to repeal sections referring to the Tree Board and its duties.

SUMMARY/BACKGROUND:

The proposed amendments to Chapter 1 of the City of Lufkin's Code of Ordinances are intended to reduce the number of City Boards and consolidate the duties of the Tree Board with those of the Parks and Recreation Advisory Board.

The proposed ordinance amendments include the following components:

Remove and repeal all references to the Tree Board from the Ordinances.

More specifically, the following sections are repealed relating to the Tree Board in Chapter 1: 1.12.006, 1.12.081 through 1.12.085.

FINANCIAL INFORMATION:

No impact to current budget.

STAFF RECOMMENDATION:

Staff recommends the City Council approve all changes to the ordinances as proposed.

ATTACHMENTS:

See attached versions of
the proposed ordinance

CONTACT INFORMATION:

Kristi Skillern-936-633-0260.
City Attorney

§ 1.12.081. Established; membership.

§ 1.12.082. Terms of members.

The terms of the seven-member board to be appointed by the city commission shall be three years, except that the term of two of the members appointed to the first board shall be for only one year and the term of two members of the first board shall be for two years. In the event that a vacancy shall occur during the term of any member, his or her successor shall be appointed for the unexpired portion of the term.
(1972 Code, sec. 22-20; Ordinance 332 adopted 7/3/1984; 1995 Code, sec. 98.31; Ordinance 3738 adopted 2/15/2005)

§ 1.12.083. Duties.

It shall be the responsibility of the board, in cooperation with the city manager, to study, investigate, counsel and develop and/or update annually, and administer, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. This plan shall constitute the official comprehensive city tree plan for the city.

The board, when requested by the city commission, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work.

(1972 Code, sec. 22-21; Ordinance 332 adopted 7/3/1984; 1995 Code, sec. 98.32; Ordinance

3738 adopted 2/15/2005)

§ 1.12.084. Officers; rules of procedure; records; quorum.

The board shall choose its own officers, make its own procedural rules and regulations and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business.

(1972 Code, sec. 22-22; Ordinance 332 adopted 7/3/1984; 1995 Code, sec. 98.33)

§ 1.12.085. Review of decisions.

The city council shall have the right to review the conduct, acts and decisions of the city tree board. Any person may appeal from any ruling or order of the city tree board to the city council, who may hear the matter and make a final decision.

(1972 Code, sec. 22-34; Ordinance 332 adopted 7/3/1984; 1995 Code, sec. 98.13)

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ORDINANCE NO. 5147

AN ORDINANCE OF THE CITY OF LUFKIN, TEXAS, REPEALING IN ITS ENTIRETY CERTAIN ARTICLES IN CHAPTER 1 ESTABLISHING AND REFERENCING THE TREE BOARD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lufkin previously established a Tree Board to assist in the care and management of public trees, shrubs and related landscaping within the city limits; and

WHEREAS, the City Council has determined that the Tree Board is no longer necessary and that its responsibilities can be managed through existing city departments or staff, including the Parks and Recreation Advisory Boad; and

WHEREAS, the City Council desires to repeal the prior ordinances or code provisions establishing and referencing the Tree Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS:

SECTION I. REPEAL OF TREE BOARD ARTICLES

All provisions of the Code of Ordinances of the City of Lufkin establishing or governing the Tree Board, in Articles 1.12 "Trees and Shrubs," Division 1, "Generally" and Division 3, "Tree Board," are repealed in their entirety. More specifically, the following Sections are repealed:

§1.12.006. Removal of dead or diseased trees on private property. (Repealed)

§1.12.081. Established Membership. (Repealed)

§1.12.082. Terms of Members. (Repealed)

§1.12.083. Duties. (Repealed)

§1.12.084. Officers: rules of procedure; records; quorum. (Repealed)

§1.12.085. Review of decisions. (Repealed)

SECTION II. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional, illegal, or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional, illegal, or invalid.

SECTION III. REPEALER

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION IV. EFFECTIVE DATE

This ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND APPROVED on First Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 16th day of December, 2025.

_____

Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

PASSED AND APPROVED on Second and Final Reading by the City Council of the City of Lufkin, Texas, at its regular meeting this the 6th day of January 2026.

_____
Mark Hicks, Mayor

ATTEST:

_____
Aimee Cloutier, City Secretary

APPROVED AS TO FORM:

_____
Kristi C. Skillern, City Attorney

City Council Agenda Item Information Sheet

Council Meeting Date: December 16, 2025

Item No: 10

DEPARTMENT: Administration

PRESENTER: Kevin W. Gee, City Manager

ITEM/SUBJECT: Consider appointment to the Deep East Texas Council of Government (DETCOG) Board of Directors.

SUMMARY/BACKGROUND:

At the previous City Council meeting, the Council requested that this item be placed on the next agenda for consideration. The request is to replace Mayor Hicks as one of the City's representatives on the Deep East Texas Council of Governments (DETCOG) Board of Directors with another member of the City Council.

The City of Lufkin's current DETCOG representatives are Councilmembers Robert Shankle, Kim Ogden, Angela Hobbs-Spencer, and Mayor Mark Hicks.

Should the Council wish to proceed, a new Council Member may be appointed to fill the position currently held by Mayor Hicks.

FINANCIAL INFORMATION:

N/A

STAFF RECOMMENDATION:

Staff recommends appointing one City Council member to the DETCOG Board of Directors.

ATTACHMENTS:

NA

CONTACT INFORMATION:

Kevin T. Gee, P.E. , City Manager
(936)633-0212
kgee@cityoflufkin.com

FINANCIAL STATUS REPORTS

CITY OF Lufkin Est. 1882 TEXAS

City of Lufkin, Texas

Statement of Revenues and Expenditures
All Budgeted Operating Funds

November 30, 2025 - Unaudited

Percent of Budget Year = 17%

Items shown in **RED** are: Revenue under budget
Expenditures over budget

City of Lufkin
General Fund Revenues & Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 15,761,143	$ 15,761,143	$ 15,761,143	$ -	
Revenues					
Ad Valorem Taxes	$ 14,061,025	$ 14,061,025	$ 289,464	$ (13,771,561)	**2%**
Sales & Use Taxes-net[1]	17,924,677	17,924,677	1,576,023	(16,348,654)	**9%**
Franchise Taxes[2]	2,392,351	2,392,351	158,863	(2,233,488)	**7%**
Other Taxes	150,000	150,000	11,697	(138,303)	**8%**
Licenses & Permits	419,775	419,775	65,747	(354,028)	**16%**
Fines & Forfeitures	572,140	572,140	76,884	(495,256)	**13%**
Charges for Services	2,651,100	2,651,100	302,173	(2,348,927)	**11%**
Interest Income	500,000	500,000	128,113	(371,887)	26%
Inter Gov't Revenue	-	-	81,955	81,955	
Other Revenue	616,823	616,823	202,388	(414,435)	33%
Sub-Total	39,287,891	39,287,891	2,893,308	(36,394,583)	**7%**
Transfers	959,254	959,254	159,792	(799,462)	17%
Intra-Governmental	6,671,628	6,671,628	1,133,082	(5,538,546)	17%
Total Revenues & Transfers	46,918,773	46,918,773	4,186,182	(42,732,591)	**9%**
Total Funds Available	$ 62,679,916	$ 62,679,916	$ 19,947,325	$ (42,732,591)	32%
Expenditures:					
General Government	$ 298,286	$ 298,286	$ 62,104	$ (236,182)	**21%**
City Administration	930,353	930,353.00	111,381	(818,972)	12%
Finance	990,956	990,956.00	150,544	(840,412)	15%
Legal	267,836	267,836.00	39,505	(228,331)	15%
Municipal Court	367,979	367,979.00	54,841	(313,138)	15%
Tax	345,000	345,000.00	96,880	(248,120)	**28%**
Human Resources	484,634	484,634.00	85,903	(398,731)	**18%**
Building Services	525,598	534,598.00	39,917	(494,681)	7%
Information Technology	1,501,629	1,501,629.00	238,178	(1,263,451)	16%
Police	12,714,570	12,714,570.00	2,047,192	(10,667,378)	16%
Fire	10,723,560	10,723,560.00	2,028,403	(8,695,157)	**19%**
Emergency Management	29,104	29,104.00	2,444	(26,660)	8%
Animal Control	1,195,180	1,195,180.00	141,881	(1,053,299)	12%
Engineering	1,965,903	1,965,903.00	277,813	(1,688,090)	14%
Street	5,500,320	5,500,320.00	781,218	(4,719,102)	14%
Parks & Recreation	2,688,377	2,688,377.00	332,103	(2,356,274)	12%
Fleet Maintenance	666,533	666,533.00	125,547	(540,986)	**19%**
Zoo	2,638,728	2,638,728.00	392,334	(2,246,394)	15%
Library	740,639	740,639.00	114,852	(625,787)	16%
Non-Departmental	1,981,438	1,981,438.00	296,656	(1,684,782)	15%
Total Expenditures	46,556,623	46,565,623	7,419,694	(39,145,929)	16%
Excess(Deficiency) of Revenues over(under) Expenditures	362,150	353,150	(3,233,512)	(3,586,662)	
Fund Balance	16,123,293	16,114,293	12,527,631	(3,586,662)	
Total Funds Applied	$ 62,679,916	$ 62,679,916	$ 19,947,325	$ (42,732,591)	32%
Commited Fund Balance for Policy reserve is	**11,639,156**	**11,639,156**	**11,639,156**		
Assigned Fund Balance for Budget FY2026					
Assigned Fund Balance for Budget Rollover from FY 2025					
Total Funds Available for FY 2026	4,121,987	4,121,987	4,121,987		

[1] Sales Tax Receipts are booked one month behind and accrued at year end.

[2] Franchise Revenues are not received on a monthly basis.

City of Lufkin
Water/Wastewater Enterprise Fund Revenues & Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Working Capital Balance - Unaudited	$ 16,322,966	$ 16,322,966	$ 16,322,966	$ -	100%
Revenues					
Water Revenue:[1]					
Residential[2]	$ 6,878,691	$ 6,878,691	$ 1,439,832	$ (5,438,859)	21%
Commercial	$ 2,951,950	$ 2,951,950	$ 773,158	$ (2,178,792)	26%
Industrial	$ 1,750,000	$ 1,750,000	$ 383,625	$ (1,366,375)	22%
Wholesale	$ 165,300	$ 165,300	$ 8,707	$ (156,593)	**5%**
Services	$ 180,000	$ 180,000	$ 63,954	$ (116,046)	36%
Wastewater Revenue:					
Residential	3,095,000	3,095,000	780,921	(2,314,079)	25%
Commercial	3,000,000	3,000,000	872,317	(2,127,683)	29%
Industrial	2,650,000	2,650,000	519,147	(2,130,853)	20%
Pretreatment Testing	70,000	70,000	10,994	(59,006)	**16%**
Services	113,000	113,000	25,272	(87,729)	22%
Interest Income	350,000	350,000	58,718	(291,282)	17%
Other					
Charge for Services	6,500	6,500	2,817	(3,683)	43%
Misc. Income	-	-	509	509	
Sub-Total	21,210,441	21,210,441	4,939,971	(16,270,470)	23%
Intra-Gov't Revenue	126,865	126,865	21,144	(105,721)	**17%**
Total Revenues & Transfers	21,337,306	21,337,306	4,961,115	(16,376,191)	23%
Total Funds Available	$ 37,660,272	$ 37,660,272	$ 21,284,081	$ (16,376,191)	57%
Expenditures					
Utility Collections	$ 859,091	$ 859,091	$ 169,139	$ (689,952)	**20%**
Wastewater Treatment	4,020,029	$ 4,020,029	470,271	(3,549,758)	12%
Water Production	2,490,950	$ 2,490,950	223,332	(2,267,618)	9%
Water / Sewer Utilities	4,418,349	$ 4,418,349	724,851	(3,693,498)	16%
Non-departmental	600,704	$ 600,704	95,981	(504,723)	16%
Total Departmental Expenditures	12,389,123	12,389,123	1,683,575	(10,705,548)	14%
Intra-Governmental Charges					
General & Administrative	3,867,087	3,867,087	644,515	(3,222,573)	17%
Bad Debts	150,000	150,000	-	(150,000)	0%
Funded Depreciation Transfers	2,116,836	2,116,836	352,806	(1,764,030)	17%
Total Intra-Governmental Charges	6,133,923	6,133,923	997,321	(5,136,603)	16%
Debt Service	1,600,000	1,600,000	-	(1,600,000)	
Transfers					
General Fund	250,000	250,000	41,667	(208,333)	17%
Debt Service Fund	1,697,160	1,697,160	282,860	(1,414,300)	17%
Total Transfers	1,947,160	1,947,160	324,527	(1,622,633)	17%
Capital		-		-	
Total Expenditures	22,070,206	22,070,206	3,005,422	(19,064,784)	14%
Excess(Deficiency) of Revenues					
Over Expenditures	(732,900)	(732,900)	1,955,693	2,688,593	
Working Capital Balance	15,590,066	15,590,066	18,278,659	2,688,593	
Total Funds Applied	$ 37,660,272	$ 37,660,272	$ 21,284,081	$ (16,376,191)	57%
Commited Working Capital for Policy reserve is	**$ 2,758,776**	**$ 2,758,776**	**$ 2,758,776**		
Assigned Fund Balance for Budget FY 2026 is					
Total Funds Available for FY 2026	**$ 12,831,290**	**$ 12,831,290**	**$ 15,519,884**		

[1] Billing for Water, Wastewater & Sanitation is 3 weeks in arrears

[2] October Auction

City of Lufkin
Solid Waste & Recycling Enterprise Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2025 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Working Capital Balance - Unaudited	$ 7,810,973	$ 7,810,973	$ 7,810,976	$ 3	100%
Revenues					
Solid Waste					
Residential Collection[1]	$ 2,600,000	$ 2,600,000	$ 626,210	$ (1,973,790)	24%
Commercial Collection	5,648,500	5,648,500	1,259,348	(4,389,152)	22%
Recycling Revenues	180,000	180,000	20,396	(159,604)	**11%**
Miscellaneous Revenues	12,500	12,500	2,568	(9,932)	21%
Interest Income	180,000	180,000	28,267	(151,733)	**16%**
Total Revenues	8,621,000	8,621,000	1,936,789	(6,684,211)	22%
Total Funds Available	$ 16,431,973	$ 16,431,973	$ 9,747,765	$ (6,684,208)	59%
Expenditures					
Solid Waste Disposal	$ 5,363,458	$ 5,363,458	$ 637,719	$ (4,725,739)	12%
Recycling	299,712	299,712.00	39,622	(260,090)	13%
Non-departmental	218,657	218,657.00	52,968	(165,689)	**24%**
Total Departmental Expenditures	5,881,827	5,881,827	730,310	(5,151,517)	12%
Intra-Governmental Charges	-	-			
General & Administrative Charges	2,793,839	2,793,839	465,640	(2,328,199)	17%
Funded Depreciation Transfers	50,000	50,000	8,333	(41,667)	17%
Bad Debts	35,000	35,000	-	(35,000)	0%
Total Intra-Governmental Charges	2,878,839	2,878,839	473,973	(2,404,866)	16%
Transfers					
General Fund	550,000	550,000	91,667	(458,333)	17%
Total Transfers	550,000	550,000	91,667	(458,333)	17%
Total Expenditures	$ 9,310,666	$ 9,310,666	$ 1,295,950	$ (8,014,716)	14%
Excess(Deficiency) of Revenues over Expenditures	(689,666)	(689,666)	640,840	1,330,506	
Working Capital Balance	7,121,307	7,121,307	8,451,816	1,330,509	
Total Funds Applied	$ 16,431,973	$ 16,431,973	$ 9,747,765	$ (6,684,208)	59%
Commited Working Capital for FY2026 Policy reserve is	**1,163,833**	**1,163,833**	**1,163,833**		
Assigned Fund Balance for Budget FY2026					
Total Funds Available for FY 2026	**5,957,474**	**5,957,474**	**7,287,983**		

[1] Billing for Water, Wastewater & Sanitation is 3 weeks in arrears

City of Lufkin
Hotel/Motel Tax Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance Unaudited	$ 388,791	$ 388,791	$ 388,791	$ -	100%
Revenues					
Hotel/Motel Occupancy Tax [1]	$ 1,400,000	$ 1,400,000	$ 280,266	$ (1,119,734)	20%
Interest Income	13,000	$ 13,000	3,010	(9,990)	23%
Sub-Total	1,413,000	1,413,000	283,276	(1,129,724)	
Transfers	-	-	-	-	
Total Revenues & Transfers	1,413,000	1,413,000	283,276	(1,129,724)	20%
Total Funds Available	$ 1,801,791	$ 1,801,791	$ 672,067	$ (1,129,724)	37%
Expenditures					
Civic Center	$ 3,000	$ 3,000	$ 45	$ (2,955)	2%
Hot Board	1,470,000	1,470,000	192,128	(1,277,872)	13%
Insurance	-	-	1,530	1,530	
General Fund Construction	215,000	215,000	35,833		
Non-Departmental	-	-	9,423	9,423	
Total Expenditures	1,688,000	1,688,000	238,960	(1,269,874)	14%
Excess(Deficiency) of Revenues over Expenditures	(275,000)	(275,000)	44,317	140,150	
Committed Fund Balance	113,791	113,791	433,108	140,150	
Total Funds Applied	$ 1,801,791	$ 1,801,791	$ 672,067	$ (1,129,724)	37%
Commited Fund Balance for FY 2026 Policy reserve is					
Total Funds Available for FY 2026	**113,791**	**113,791**	**433,108**		

[1] Hotel/Motel Occupancy Tax Revenues are collected quarterly and the last quarter of the fiscal year is accrued.

City of Lufkin
Convention Services Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance Unaudited	$ 460,610	$ 460,610	$ 460,610	$ -	100%
Revenues					
Rental & Use Fees[1]	$ 130,000	$ 130,000	$ 21,090	$ (108,910)	**16%**
Concession Revenue	500	500	-	(500)	**0%**
Kitchen Equip Repl Fee	8,000	8,000	1,100	(6,900)	**14%**
Security Fees	12,000	12,000	1,550	(10,450)	**13%**
Other Revenues and Fees	3,300	3,300	41	(3,259)	**1%**
Alcoholic Beverage Sales	30,000	30,000	4,318	(25,682)	**14%**
Interest Income	20,000	20,000	3,400	(16,600)	17%
Transfers	610,000	610,000	101,667	(508,333)	17%
Sub-Total	813,800	813,800	133,165	(680,635)	
Total Revenues & Transfers	813,800	813,800	133,165	(680,635)	**16%**
Total Funds Available	$ 1,274,410	$ 1,274,410	$ 593,775	$ (680,635)	47%
Expenditures					
Personnel Costs	$ 554,624	$ 554,624	$ 90,368	$ (464,256)	16%
Supplies	27,675	27,675	4,673	(23,002)	**17%**
Repairs	75,300	75,300	1,565	(73,735)	2%
Miscellaneous Services	133,537	133,537	14,189	(119,348)	11%
Non-Departmental	9,900	9,900	-	(9,900)	
Total Departmental Expenditures	801,036	801,036	110,794	(690,242)	14%
Excess(Deficiency) of Revenues over Expenditures	12,764	12,764	22,372	9,608	
Committed Fund Balance	473,374	473,374	482,982	9,608	
Total Funds Applied	$ 1,274,410	$ 1,274,410	$ 593,775	$ (680,635)	47%
Commited Fund Balance for FY 2026 Policy reserve is					
Total Funds Available for FY 2026	**473,374**	**473,374**	**482,982**		

[1] Convention Center Revenues are not consistent monthly and are based upon useage.

City of Lufkin
Kurth Lake
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ -	$ -	$ -	$ -	0%
Revenues					
Licenses & Permits	$ 63,900	$ 63,900.00	$ 1,315.00	(62,585)	
Other Revenue	-	-	185		
Transfers	-	-	-	-	
Total Revenues & Transfers	63,900	63,900	1,500	(62,585)	2%
Total Funds Available	$ 63,900	$ 63,900	$ 1,500	$ (62,585)	2%
Expenditures					
Supplies	$ 6,750	$ 6,750	$ -	$ (6,750)	0%
Repairs	7,825	7,825	-	(7,825)	0%
Miscellaneous Services	44,360	44,360	3,806	(40,554)	0%
Total Departmental Expenditures	58,935	58,935	3,806	(55,129)	0%
Excess(Deficiency) of Revenues over Expenditures	4,965	4,965		(7,456)	
Committed Fund Balance	4,965	4,965	(2,307)	(7,456)	
Total Funds Applied	$ 63,900	$ 63,900	$ 1,500	$ (62,585)	2%
Total Funds Available for FY 2026	**4,965**	**4,965**	**0**		

City of Lufkin
Recreation Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 1,983	$ 1,983	$ 1,983	$ -	100%
Revenues					
Recreation Classes	$ 55,000	$ 55,000	$ 10,929	$ (44,072)	20%
Softball	55,500	55,500	230	(55,270)	**0%**
Baseball	52,000	52,000	1,505	(50,495)	**3%**
Football Fees	-	-	30	-	
Volleyball	6,300	6,300	-	(6,300)	**0%**
Basketball	30,000	30,000	20,920	(9,080)	70%
Gymnastics	10,000	10,000	1,118	(8,882)	**11%**
Special Events	11,000	11,000	1,351	(9,649)	**12%**
WePay Transaction Fees	-	-	(310)	(310)	
Youth Soccer	103,000	103,000	620	(102,380)	**1%**
Concession	188,000	188,000	13,097	(174,903)	**7%**
Sports Tournaments	27,000	27,000	1,790	(25,210)	
Interest Income	-	-	432	432	
Subtotal	537,800	537,800	51,712	(486,118)	**10%**
Intergovernmental Revenue				-	
Sub-Total	537,800	537,800	51,712	(486,118)	**10%**
Intra-Governmental	-	-	-	-	
Total Revenues & Transfers	537,800	537,800	51,712	(486,118)	**10%**
Total Funds Available	$ 539,783	$ 539,783	$ 53,695	$ (486,118)	10%
Expenditures					
Softball	$ 79,640	$ 79,640	$ 11,264	$ (68,376)	14%
Baseball	81,987	81,987	5,550	(76,437)	7%
Volleyball	4,820	4,820	125	(4,695)	3%
Basketball	34,390	34,390	3,566	(30,824)	10%
Gymnastics	7,200	7,200	1,062	(6,138)	15%
Special Events	13,950	13,950	925	(13,025)	7%
Recreation Classes	48,330	48,330	9,423	(38,907)	**19%**
Concessions	152,639	152,639	13,256	(139,383)	9%
Youth Soccer	73,580	73,580	17,850	(55,730)	**24%**
Non-Departmental	52,478	52,478	8,746	(43,732)	**17%**
Total Departmental Expenditures	549,014	549,014	71,767	(477,247)	13%
Excess(Deficiency) of Revenues over Expenditures	(11,214)	(11,214)	(20,055)	(8,871)	
Committed Fund Balance	(9,231)	(9,231)	(18,072)	(8,871)	
Total Funds Applied	$ 539,783	$ 539,783	$ 53,695	$ (486,118)	9%
Commited Fund Balance for FY 2026 Policy reserve is					
Total Funds Available for FY 2026	**(9,231)**	**(9,231)**	**(18,072)**		

Expenditures are based upon revenues. Increased revenues will offset increase expenditures due to larger class sizes and popularity of programs and activities.

Revenues are not consistent monthly. Revenues are received based on timing of programs and activities

City of Lufkin
Pines Theater Events
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 71,000	$ 71,000	$ 71,000	$ -	0%
Revenues					
Use Fees[1]	-	-	2,052	2,052	
Misc Income[2]	2,000	2,000	-	(2,000)	**0%**
Interest Income	-	-	505	505	
Transfers	35,000	35,000	5,833	(29,167)	17%
Total Revenues & Transfers	37,000	37,000	8,390	(28,610)	23%
Total Funds Available	$ 108,000	$ 108,000	$ 79,390	$ (28,610)	74%
Expenditures					
Supplies	$ 2,450	$ 2,450	$ 22	$ (2,428)	1%
Bldg Maintenance	7,000	$ 7,000	515	(6,486)	7%
Miscellaneous Services[3]	17,786	$ 17,786	2,058	(15,728)	12%
Total Departmental Expenditures	27,236	27,236	2,595	(24,641)	10%
Excess(Deficiency) of Revenues over Expenditures	9,764	9,764	5,795	(3,969)	
Committed Fund Balance	80,764	80,764	76,795	(3,969)	
Total Funds Applied	$ 108,000	$ 108,000	$ 79,390	$ (28,610)	74%
Total Funds Available for FY 2026	**80,764**	**80,764**	**76,795**		

[1] Revenues and expenditures are reflective of use and timing of events. Events require deposits which cause Expenditures to exceed revenues until time of event.

[2] Includes Alcoholic Beverage Sales and Prior year refunds

[3] Includes Angelina Arts Alliance Annual Admin Fee

City of Lufkin
Zoo Building Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance- Unaudited	$ 3,081,666	$ 3,081,666	$ 3,081,666	$ -	100%
Revenues					
Admission Fees[1]	$ 339,178	$ 339,178	$ 1,170	$ (338,008)	**0%**
Animal Adoption	-	-	125	125	
Miscellaneous[1]		-	(6)	(6)	
Intergovernmental Revenue	106,228	106,228	59,656	(46,572)	56%
Interest Income	100,000	100,000	20,098	(79,902)	20%
Subtotal	545,406	545,406	81,043	(464,363)	
Total Revenues	545,406	545,406	81,043	(464,363)	**15%**
Total Funds Available	$ 3,627,072	$ 3,627,072	$ 3,162,709	$ (464,363)	87%
Expenditures					
Supplies	$ 53,860	$ 53,860	$ 7,694	$ (46,166)	14%
Equipment Maintenance	395,260	395,260	108,862	(286,398)	**28%**
Miscellaneous Services[2]	16,000	16,000	(8,109)	(24,109)	-51%
Machinery & Equipmemt	52,225	52,225	17,073	(35,152)	**33%**
Capital - Buildings	15,000	15,000	57,006	42,006	**380%**
Louisiana Pine Snake Project	113,295	113,295	17,839	(95,456)	16%
Transfers	56,276	56,276	9,379	(46,897)	
Total Expenditures	701,916	701,916	209,744	(492,172)	**30%**
Excess(Deficiency) of Revenues over Expenditures	(156,510)	(156,510)	(128,701)	27,809	
Committed Fund Balance	2,925,156	2,925,156	2,952,965	27,809	
Total Funds Applied	$ 3,627,072	$ 3,627,072	$ 3,162,709	$ (464,363)	87%
Assigned Fund Balance for Budget Rollover from FY 2025					
Total Funds Available for FY 2026	**2,925,156**	**2,925,156**	**2,952,965**		

Note: Revenues are dependent upon seasonal activity.

[1] All zoo revenue will go to general fund until such time that CAP is met.

[2] Includes Centaman reimbursments

City of Lufkin
Police Forfeiture Fund
November 30, 2025 - Unaudited

	YTD Activity
Beginning Working Capital Balance- Unaudited	$ 51,350
Revenues	
Forfeit Revenue	1,454
Federal Justice Funds	-
Interest Income	1,773
Inter/Intra-Governmental Revenue	-
Miscellaneous	-
Transfers	-
Total Revenues	3,227
Total Funds Available	$ 54,577
Expenditures	
Supplies\Small Equip	$ -
Repairs	-
Contributions/Gratuities	6,675
Interest Costs	1,219
Machinery & Equipment	-
Miscellaneous Services Expense	-
Total Expenditures	7,894
Excess (Deficiency) of Revenues over Expenditures	(4,667)
Working Capital Balance	46,683
Total Funds Applied	$ 54,577

City of Lufkin
Court Security/Technology Fund Revenues and Expenditures
November 30, 2025 - Unaudited

Combined Technology/Security	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance -Unaudited	$ 96,376	$ 96,376	$ 96,376	$ -	
Revenues					
Fines & forfeitures	$ 30,000	30,000	$ 3,047	$ (26,953)	**10%**
Interest Income	4,000	4,000	1,362	(2,638)	
Transfers		-		-	
Total Revenues	34,000	34,000	4,409	(29,591)	**13%**
Total Funds Available	$ 130,376	$ 130,376	$ 100,785	$ (29,591)	77%
Expenditures					
Supplies/Equipment	$ 1,300	$ 1,300	$ -	$ (1,300)	
Equipment Maintenance	2,575	2,575.00	168	(2,407)	7%
Miscellaneous Services	13,325	13,325.00	1,587	(11,738)	12%
Total Departmental Expenditures	17,200	17,200	1,756	(15,444)	10%
Excess(Deficiency) of Revenues over Expenditures	16,800	16,800	2,653	(14,147)	
Restricted Fund Balance	113,176	113,176	99,029	(14,147)	
Total Funds Applied	$ 130,376	$ 130,376	$ 100,785	$ (29,591)	**77%**
Technology					
Beginning Balance - Unaudited					
Revenues	16,000	16,000	2,080	(13,920)	**13%**
Expenditures	14,615	14,615	1,678	(12,937)	11%
Excess(Deficiency) of Revenues over Expenditures	1,385	1,385	403	(982)	
Restricted Fund Balance	$ 1,385	$ 1,385	$ 403	$ (982)	
Security					
Beginning Balance - Unaudited				$ -	
Revenues	18,000	18,000	2,329	(15,671)	**13%**
Expenditures	2,585	2,585	78	(2,507)	3%
Excess(Deficiency) of Revenues over Expenditures	15,415	15,415	2,251	(13,164)	
Restricted Fund Balance	$ 15,415	$ 15,415	$ 2,251	$ (13,164)	

City of Lufkin
Animal Control-Kurth Grant Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance- Unaudited	$ 119,802	$ 119,802	$ 119,802	$ -	100%
Inter Gov't Revenue[1]	$ 55,000	$ 55,000	$ -	$ (55,000)	**0%**
Interest Income	5,000	5,000	943	(4,057)	19%
Total Revenues	60,000	60,000	943	(59,057)	**2%**
Total Funds Available	$ 179,802	$ 179,802	$ 120,745	$ (59,057)	67%
Expenditures					
Building Maintenance	$ -	$ -	$ -	$ -	
Miscellaneous Services	-	-	-	-	
Transfer to General Fund	50,000	50,000	8,333	(41,667)	**17%**
Total Departmental Expenditures	50,000	50,000	8,333	(41,667)	**17%**
Excess(Deficiency) of Revenues over Expenditures	10,000	10,000	(7,390)	(17,390)	
Committed Fund Balance	129,802	129,802	112,412	(17,390)	
Total Funds Applied	$ 179,802	$ 179,802	$ 120,745	$ (59,057)	67%

[1] Revenues are received as quarterly payments.

City of Lufkin
Animal Attic Gift Shop Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 111,345	$ 111,345	$ 111,345	$ -	100%
Revenues					
Donations	$ 15,000	$ 15,000	$ 6,509	$ (8,491)	43%
Interest Income	5,000	5,000	631	(4,369)	**13%**
Total Revenues	20,000	20,000	7,140	(12,860)	36%
Total Funds Available	$ 131,345	$ 131,345	$ 118,485	$ (12,860)	90%
Expenditures					
Building/Machine Repairs		$ -		$ -	
Miscellaneous Services[1]	15,000	$ 15,000	4,031	(10,969)	
Total Departmental Expenditures	15,000	15,000	4,031	(10,969)	
Excess(Deficiency) of Revenues over Expenditures	5,000	5,000	3,110	(1,890)	
Restricted Fund Balance	116,345	116,345	114,455	(1,890)	
Total Funds Applied	$ 131,345	$ 131,345	$ 118,485	$ (12,860)	90%
Total Funds Available for FY 2026	**5,000**	**5,000**	**3,110**		

[1] Vet Services
[2] Petco Love Donation

City of Lufkin - Component Unit
Economic Development Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Cash	3,942,384	3,942,384	3,942,384	-	
Assets[2]	3,827,432	3,827,432	3,827,432	-	
Beginning Balance - Unaudited	$ 7,769,816	$ 7,769,816	$ 7,769,816	$ -	100%
Revenues					
Sales & Use Taxes[1]	$ 1,623,782	$ 1,623,782	$ 143,275	$ (1,480,507)	**9%**
Miscellaneous Income[2,3]	476,614	476,614	106,757	(369,857)	
Interest Income	50,000	50,000	31,686	(18,314)	63%
Total Revenues	2,150,396	2,150,396	281,718	(1,868,678)	**13%**
Total Funds Available	$ 9,920,212	$ 9,920,212	$ 8,051,534	$ (1,868,678)	81%
Expenditures					
Personnel Costs[4]	$ 312,822	$ 312,822	$ 134,320	$ (178,502)	**43%**
Supplies	13,630	$ 13,630	(130)	(13,760)	-1%
Miscellaneous Services	184,672	$ 184,672	25,701	(158,971)	14%
Sundry	101,082	$ 101,082	21,805	(79,277)	**22%**
Incentives	765,000	$ 765,000	-	(765,000)	0%
Debt Service	614,356	$ 614,356	104,093	(510,263)	**17%**
Total Departmental Expenditures	1,991,562	1,991,562	285,788	(1,705,774)	14%
Excess(Deficiency) of Revenues over Expenditures	158,834	158,834	(4,071)	(162,905)	
Committed Fund Balance	7,928,650	7,928,650	7,765,745	(162,905)	
Total Funds Applied	$ 9,920,212	$ 9,920,212	$ 8,051,534	$ (1,868,678)	81%
Total Funds Available for FY 2026	**7,928,650**	**7,928,650**	**7,765,745**		

[1] Sales Tax Receipts are booked one month behind and accrued at year end.

[2] Twin Disc Note Receivable

[3] Foreign Trade Zone License

[4] Retirement and new hire overlap

City of Lufkin - Component Unit
Marketing & Tourism Fund Revenues and Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 597,817	$ 597,817	$ 597,817	$ -	
Revenues					
Hotel / Motel Occupancy Tax [1]	$ 550,000	$ 550,000	$ 91,667	$ (458,333)	**17%**
Other Income	60,400	60,400	2,700	(57,700)	**4%**
Interest Income	30,000	30,000	4,657	(25,343)	**16%**
Total Revenues	640,400	640,400	99,023	(541,377)	
Total Funds Available	$ 1,238,217	$ 1,238,217	$ 696,840	$ (541,377)	56%
Expenditures					
Personnel Costs - LCVB	$ 292,095	$ 292,095	$ 44,445	$ (247,650)	15%
Supplies	7,750	7,750	368	(7,382)	5%
Repairs	3,800	3,800	3,216	(584)	**85%**
Miscellaneous Services	282,567	282,567	44,559	(238,008)	16%
Sundry	48,485	48,485	7,498	(40,988)	15%
Total Departmental Expenditures	634,697	634,697	100,086	(534,611)	
Excess (Deficiency) of Revenues over Expenditures	5,703	5,703	(1,063)	(6,766)	
Committed Fund Balance	603,520	603,520	596,754	(6,766)	
Total Funds Applied	$ 1,238,217	$ 1,238,217	$ 696,840	$ (541,377)	56%

[1] Hotel/Motel Tax Payments are received quarterly and are accrued at year end.

City of Lufkin
GO Debt Service Fund Revenues & Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
Beginning Balance - Unaudited	$ 1,629,044	$ 1,629,044	$ 1,629,044	$ -	
Revenues					
Ad Valorem Taxes	$ 1,497,820	$ 1,497,820	$ 36,559	$ (1,461,261)	2%
Interest Income	15,000	15,000	9,898	(5,102)	
Transfers	1,697,160	1,697,160	282,860	(1,414,300)	17%
Total Revenues & Transfers	3,209,980	3,209,980	329,317	(2,880,663)	11%
Total Funds Available	$ 4,839,024	$ 4,839,024	$ 1,958,361	$ (2,880,663)	40%
Expenditures:					
Principal	$ 2,700,000	$ 2,700,000	$ -	$ (2,700,000)	0%
Interest	679,448	679,448	-	(679,448)	0%
Fees	5,250	5,250	-	(5,250)	0%
Transfers	-	-		-	
Total Expenditures	3,384,698	3,384,698	-	(3,384,698)	0%
Excess(Deficiency) of Revenues over(under) Expenditures	(174,718)	(174,718)	329,317	504,035	
Restricted Fund Balance	1,454,326	1,454,326	1,958,361	504,035	
Total Funds Applied	$ 4,839,024	$ 4,839,024	$ 1,958,361	$ (2,880,663)	40%

City of Lufkin
Active Group Health Insurance Fund Revenues and Expenditures
November 30, 2025 - Unaudited

		YTD Activity
Beginning Working Capital Balance- Unaudited		$524,766
Revenues		
Employee Premiums	$	203,464
Premium Contributions		639,238
Cobra Premiums		-
Retiree Premiums		-
Stop Loss Payments		-
Other[1]		489
Interest Income		7,154
Transfers		-
Total Revenues		850,345
Total Funds Available	$	1,375,111
Expenditures		
Administrative Expense	$	60,314
Insurance Premium- Life Insurance/Long Term Disability		17,518
BCBS/TML Claims		480,726
Miscellaneous Expense - Connect Health Serv		65,261
Health Club		3,120
Transfer - Retirees Health Ins Fund		-
Total Expenditures		626,938
Excess (Deficiency) of Revenues over Expenditures		223,407
Working Capital Balance		748,173
Total Funds Applied	$	1,375,111

1 Prior Year Refunds (correct prior year Stop Loss), Express Scripts refund

City of Lufkin
Retiree Group Health Insurance Fund Revenues and Expenditures
November 30, 2025 - Unaudited

		YTD Activity
Beginning Working Capital Balance - Unaudited	$	(380,808)
Revenues		
Retiree Premiums		10,890
Interest Income		329
Stop Loss Payments		-
Transfers:		
Transfer from General Fund		23,333
Transfer from Group Health Ins - Active		-
Total Revenues & Transfers		34,552
Total Funds Available	$	(346,256)
Expenditures		
Administrative Expense	$	2,232
Claim Coverage Expense		21,003
TML Claims		-
Miscellaneous		-
Transfer to Active Health Insurance Fund		-
Total Expenditures		23,235
Excess(Deficiency) of Revenues over Expenditures		11,317
Working Capital Balance		(369,491)
Total Funds Applied	$	(346,256)

City of Lufkin
Equipment Acquisition & Replacement Fund Revenues & Expenditures
November 30, 2025 - Unaudited

	FY2026 Budget	FY2026 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
				$ -	100%
Beginning Working Capital Balance - Unaudited	$ 5,319,845	$ 5,319,845	$ 5,319,845		100%
Revenues					
Interest Income	-	-	41,162	41,162	
Equipment Charges	3,442,284	3,442,284	573,714	(2,868,570)	17%
Equipment Salvage & Auction	-	-	78,070	78,070	
Transfers	-	-	-	-	
Total Revenues & Transfers	3,442,284	3,442,284	692,946	(2,749,338)	20%
Total Funds Available	$ 8,762,129	$ 8,762,129	$ 6,012,791	$ (2,749,338)	69%
Expenditures:					
Capital Outlay	3,627,500	3,627,500	1,642,434	(1,985,066)	**45%**
Non-Departmental	-	-	-	-	
Total Expenditures	3,627,500	3,627,500	1,642,434	(1,985,066)	**45%**
Excess(Deficiency) of Revenues over(under) Expenditures	(185,216)	(185,216)	(949,487)	(764,271)	
Working Capital	5,134,629	5,134,629	4,370,358	(764,271)	
Total Funds Applied	$ 8,762,129	$ 8,762,129	$ 6,012,791	$ (2,749,338)	69%
Total Funds Available for FY 2026	**5,134,629**	**5,134,629**	**4,370,358**		

City of Lufkin
Technology Amortization Fund
November 30, 2025 - Unaudited

	FY2025 Budget	FY2025 Amended Budget	YTD Activity	Balance Over(Under)	Percent of Budget
				$ -	100%
Beginning Working Capital Balance - Unaudited	$ 1,076,545	$ 1,076,545	$ 1,076,545		100%
Revenues					
Equipment Charges	253,527	253,527	42,255	(211,272)	17%
Transfers	-	-	-	-	
Total Revenues & Transfers	253,527	253,527	42,255	(211,272)	17%
Total Funds Available	$ 1,330,072	$ 1,330,072	$ 1,118,800	$ (211,272)	84%
Expenditures:					
Equipment & Miscellaneous Services[1]	310,342	310,342	43,879	(266,463)	14%
Non-Departmental	-	-	-	-	
Total Expenditures	310,342	310,342	43,879	(266,463)	14%
Excess(Deficiency) of Revenues over(under) Expenditures	(56,815)	(56,815)	(1,624)	55,191	
Working Capital	1,019,730	1,019,730	1,074,921	55,191	
Total Funds Applied	$ 1,330,072	$ 1,330,072	$ 1,118,800	$ (211,272)	84%
Total Funds Available for FY 2026	**1,019,730**	**1,019,730**	**1,074,921**		

[1] Miscellaneous Services includes Office/Equipment Rental

City of Lufkin, Texas

Capital Projects Status Report

As of November 30, 2025

Unaudited

City of Lufkin, Texas
General Fund Construction Projects-Fund 300

Project	Project Number	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		**$ 10,102,640**	**$ 11,801,829**	**$ 11,298,506**	
Active Projects					
Fire Dept. Machine & equip	2120	-	67,000	67,000	100%
Pines Theater Em Repairs	6176	-	300,000	171,366	57%
City Hall Refresh	6178	-	250,000	92,629	37%
City Hall Exterior Repairs [2][3][4]	6183	-	125,000	110,000	88%
Wayfinding Signage Pln [2][3][4]	6184	-	430,000	41,770	10%
Library Building Repairs [5][6][7]	6185	400,000	400,000	-	0%
GLO Hazard Mitigation Plan	6186	100,000	100,000	-	0%
Downtown Restroom 1st St.	6187	300,000	300,000	-	0%
CH Boiler Pump #1 Repl.	6188	25,000	25,000	-	0%
Parking Lot Rep & Lighting	6189	120,000	120,000	-	0%
Server Room A/C -IT	6190	45,000	45,000	-	0%
Library Int. &Ext. Paint	6191	46,687	46,687	-	0%
Air Packs for BU Engine & SO	6230	50,500	50,500	-	0%
Fire Admin. Int. & Ext. Paint	6232	29,870	29,870	-	0%
Park Improvements	6336	-	500,000	432,369	86%
Morris Frank Park Phase I [1][2]	6338	-	6,000,000	5,991,480	100%
Morris Frank Park Phase II [2][3][4]	6339	-	3,610,000	2,973,158	82%
Parks & Trail Master Plan [2][3][4]	6340	-	65,000	61,550	95%
Morris Frank Park Phase III [5][6][7]	6341	680,000	680,000	89	0%
Resurface Gym Floor & Rec. Ctr.	6342	35,000	35,000	-	0%
Azalea Trail Analysis Plan	6343	15,000	15,000	-	0%
Gaslight Blvd. Reconst. [5][6][7]	6593	400,000	4,400,000	1,626,160	37%
Thrash Parking Downtown [1]	6594	-	175,000	142,214	81%
2025 Sidewalk Project [5][6][7]	6596	750,000	750,000	-	0%
Old Jail Parking Lot Project [5][6][7]	6597	480,000	480,000	114,191	24%
Vib Roller/lazer Striper	6598	26,394	26,394	15,700	59%
FY26 Drainage Impr. Proj.	6599	66,000	66,000	-	0%
Garden District Enhancement	6600	60,000	60,000	-	0%
Total Active Projects		**2,247,057**	**19,151,451**	**11,823,976**	62%
Total All Projects		**$ 12,349,697**	**$ 30,953,280**	**$ 23,122,482**	

Source of funding:	FY2023/2024	FY2025	FY2026
Transfer from GF	$ 10,125,000 [1]	$ 3,630,000 [5]	$ 468,903
Transfer from EDC	1,800,000	-	-
Transfer from Hotel/Motel Fund	(90,000)	-	215,000
Transfer from Marketing & Tourism	90,000	-	-
Transfer from Solid Waste Fund	-	680,000 [6]	-
Transfer from Water/Wastewater Fund	-	2,000,000 [7]	-
Total Transfers	$ 11,925,000	$ 6,310,000	$ 683,903
Actual Expenditures To-date			**$11,651,671**
Encumbrances Not Paid			**$172,305**
Project Overages			$0
Unobligated Budget			$7,327,475

Cash 11/30/2025	$ 7,375,361
Accounts payable/retainage	$ (233,827)
TX GLO Grant Receivable	100,000
Balance of transfers-GF	390,745
Balance of transfers-H/M Fund	179,167
Net Cash Balance	7,811,446
Encumbrances Not Paid	-
Project Overages	-
Cash Available	7,811,446
Unobligated Budget	-
Net Cash Available	$ 7,811,446

These projects are funded by transfers from the General Fund and other sources.

City of Lufkin, Texas
Convention Center Fund 308

Project	Project No.	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior Years Completed Projects		**$ 2,184,467**	**$ 3,001,674**	**$ 2,900,815**	
Active Projects					
		$ -	$ -	$ -	
Total Active Projects		**$ -**	**$ -**	**$ -**	
Total All Projects		**$ 2,184,467**	**$ 3,001,674**	**$ 2,900,815**	

Cash 11/30/2025	$ 31,029
Interest Recble	-
Net Cash Available	$ 31,029

City of Lufkin, Texas
2010 Capital Improvements - Fund 313

Project	Project Number	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed		**$ 13,524,180**	**$ 13,041,942**	**$ 12,077,613**	
Active Projects					
		$ -	$ -	$ -	
Total Active Projects		-	-	-	
Total All Projects		**$ 13,524,180**	**$ 13,041,942**	**$ 12,077,613**	

Cash 11/30/2025	$	2,391
Interest Recble		-
Net Cash Available	$	2,391

City of Lufkin, Texas
2012 Capital Improvements - Fund 314

Project	Project Number	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		**$ 8,697,646**	**$ 8,819,606**	**$ 7,965,812**	
Active Projects					
		$ -	$ -	$ -	-
Total Active Projects		**$ -**	**$ -**	**$ -**	
Total All Projects		**$ 8,697,646**	**$ 8,819,606**	**$ 7,965,812**	

Cash	11/30/2025	$ (2,931)
Interest Recble		-
Net Cash Available		$ (2,931)

City of Lufkin, Texas
2020 Capital Projects - Fund 315

Project	Project No.	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		**$ 1,210,000**	**$ 1,155,000**	**$ 1,391,510**	
Active Projects					
Bus Stops*	6170	$ 160,000	$ 160,000	$ 107,565	67%
Public Safety Training & EOC*	6224	1,190,000	1,605,852	235,885	15%
First Street Plaza*	6590	390,000	390,000	-	0%
Daniel McCall Reconst. Phase 1	6591	2,300,000	2,300,000	2,272,838	99%
Total Active Projects		$ 4,040,000	$ 4,455,852	$ 2,616,288	

	FY2026
Actual Expenditures To-date	$ 2,616,288
Encumbrances Not Paid	$ -
Project Overage	$ -
Unobligated Budget	$ 1,839,564

Cash 11/30/2025	$ 1,200,042
Accounts Receivable	44,161
Net Cash Balance	1,244,203
Accounts Payable	(14,990)
Encumbrances Not Paid	-
Project Overage	-
Cash Available	1,229,213
Unobligated Budget	(1,839,564)
Net Cash Available	$ (610,351)

Note: Projects with asterisk will be paid with bond proceeds.

City of Lufkin, Texas
Industrial Park Improvements/Economic Development - Fund 341

Project	Project No.	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		$ 8,500,000	$ 8,772,470	$ 9,859,995	112%
Total Completed Projects		$ 8,500,000	$ 8,772,470	$ 9,859,995	
Active Projects					
Lufkin FWD Dwtwn Street*	6175	$ 2,400,000	$ 2,400,000	$ 2,901,844	121%
Bus Parks Rd Ext. & Drain Impr.(1)	6179	-	$ 400,000	$ 331,178	83%
EDC Hangers@ Airport Project (2)	6181	$ -	$ 750,000	$ 737,525	98%
Bus Park Commerce Dr Ext(2)	6182	$ -	$ 500,000	$ -	0%
Total Active Projects		$ 2,400,000	$ 4,050,000	$ 3,970,547	
Total All Projects		$ 10,900,000	$ 12,822,470	$ 13,830,542	

	FY2026
*Funding Source- Austin Bank Loan	$2,400,000
(1) Funding Source- EDC (FY23)	$400,000
(2) Funding Source- EDC (FY24)	$1,250,000

Actual Expenditures To-date	$ 3,970,547
Encumbrances Not Paid	$ -
Project Overage	$ 501,844
Unobligated Budget	$ 79,453

Cash 11/30/2025	$ 110,254
Accounts Payable	-
Encumbrances Not Paid	-
Project Overage	(501,844)
Cash Available	(391,590)
Unobligated Budget	(79,453)
Net Cash Available	$ (471,043)

City of Lufkin, Texas
Solid Waste/Recycling Depreciation Fund Supported Projects - Fund 348

Project	Project Number	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		**$ 8,884,605**	**$ 10,247,006**	**$ 10,351,675**	
Active Projects					
		$ -	**$ -**	**$ -**	
Total Active Projects		**0**	**0**	**0**	
Total All Projects		**$ 8,884,605**	**$ 10,247,006**	**$ 10,351,675**	

Cash	11/30/2025	$ 954,427
Accts. Receivable		-
Transfer from Solid Waste		-
Net Cash Available		$ 954,427

City of Lufkin, Texas
2009 Water/Wastewater Certificate of Obligation Fund-357

Project	Project Number	Original Budget	Revised Budget	Life-to-date Exp/Enc 11/30/2025	Percent Complete
Prior years completed projects		**$ 21,196,834**	**$ 21,727,019**	**$ 20,481,681**	
Active Projects					
		$ -	$ -	$ -	-
Total Active Projects		**-**	**-**	**-**	
Total All Projects		**$ 21,196,834**	**$ 21,727,019**	**$ 20,481,681**	

Cash	11/30/2025	$	18,363
Accts. Receivable			-
Net Cash Available		$	18,363

PROJECT STATUS REPORT

CITY OF Lufkin Est. 1882 TEXAS

CITY OF Lufkin Est. 1882 TEXAS

PROJECT STATUS REPORT

FY 2025-2026 December 2025

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Blue: Project Status changes from prior month
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ENGINEERING

ARPA Projects

Well No. 11 Raw Water Line Replacement

Status: 80% Design Complete

Engineer: City of Lufkin

Contractor: TBD

Start Date: TBD

Expected Completion Date: TDB

Environmental phase is underway and should be complete by end of July. Original design was completed; however, a new topographic survey will need to be completed after TXDOT is complete with the highway construction. TXDOT Project Manager anticipates completion of the Hwy 59 Project to be June of 2025. New location of water line has been approved by TXDOT and revision of City water line design drawings is approximately 80% complete.

Forced Aeration – Ground Storage Tanks No. 1 & No. 2

Status: 50% Design Complete

Engineer: Goodwin-Lasiter-Strong

Contractor: TBD

Start Date: TBD

Expected Completion Date: TBD

Environmental phase complete. Preliminary design started by consultant and field survey complete. Plans and specs to be completed early 2023. Project placed on-hold due to unexpected cost of aeration units. Funds for project may need to be rolled into another ARPA Project.

WWTP Generator, MCC & Electrical Upgrades

Status: 98% Construction

Engineer: Goodwin-Lasiter-Strong

Contractor: Duplichain Contractors, LLC

Start Date: July 5, 2023

Expected Completion Date: TBD

On June 6, 2023, City Council approved award of construction contract with a notice to proceed issued on July 5, 2023. Building structure is complete. New MCC is live for both the blower and chlorine room buildings. The generator for chlorine and blower buildings is installed and operational. Work continues on tracing all wire and circuits for the solids handling building. Contractor is in the process of finishing the wiring of control panels inside pump building and a startup for the generator in the solids handling building is being scheduled. Contractor anticipates to be completed by the end of January.

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

1A WWTP Pump Room & Solids Handling Building
Status: 98% Design Complete

Engineer: Goodwin-Lasiter-Strong Contractor: TBD

Start Date: TBD

Expected Completion Date: TDB

Startup on backup generator was performed in Solids Handling Building. Engineer has sent notice to Contractor to initiate performance punch list process.

1B WWTP Chlorine/Blower Building WTP1
Status: 98% Design Complete

Engineer: Goodwin-Lasiter-Strong Contractor: TBD

Start Date: TBD

Expected Completion Date: TBD

Engineer has sent notice to Contractor to initiate performance punch list process.

Capital Improvement Projects

Gaslight Boulevard Reconstruction
Status: 39% Construction

Contractor: Langston Construction

Start Date: April 14, 2025

Expected Completion Date: February 8, 2026

Agreement was executed between City and Consultant for engineering services. Bids received on February 11, 2025. Council awarded project to Langston Construction at March 4, 2025, Council meeting. A pre-construction meeting was held on April 10, 2025, and notice to proceed set to begin construction on April 14, 2025. All existing material at the center of the existing road has been removed (this includes the 2 interior travel lanes and the median). Change order for drainage modifications has been finalized and executed. Stabilization of subgrade for center two (2) lanes is approximately 80% complete and contractor has installed approximately 1,600 linear feet of the HMAC working surface starting at Frank Avenue. Installation of culvert near Medical Park Drive is complete as well as the culvert replacement near Deans Way. Installation of culvert near Pershing Avenue has begun. Concrete pouring is anticipated.

Public Safety Training Facility
Status: 10% Preliminary Planning & Design

Architect: TBD

Start Date: TBD

Expected Completion Date: TBD

Bids received were well above budget. A $5,000,000 application for the Hazard Mitigation Grant Program was submitted to the Texas Department of Emergency Management (TDEM) in June 2022 for a Public Training Facility. Application comments were received on March 31, 2023, from TDEM and Staff addressed comments. On September 12, 2023, a notification letter from TDEM was received stating that the grant application was

Color Legend
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Green: New Project added since prior month

currently under review with FEMA. Street Department prepared a 110' X 110' pad and laid asphalt on October 17, 2023, for the shooting canopy. Contractor disassembled and relocated the existing canopy and installed footings for the canopy. Erection of relocated canopy is complete. Street Dept will then need to install storm sewer pipe, area inlets and earthen berms for the shooting range. Storm sewer pipe has been installed. Shooting line pavilion foundation poured by Street Department.

Morris Frank New Baseball Concession and Restrooms Buildings

Status: 97% Construction

Engineer: Goodwin-Lasiter-Strong

Contractor: CMOST

Start Date: December 16, 2024

Expected Completion Date: November 21, 2025

On November 18, 2024, City Council approved the award of construction contract to Construction Managers of Southeast (CMOST). Construction began on December 16, 2024. The restroom building has been turned over to the City for use. The concession building and site work are now complete. Gateway sign installation and block wrap around the columns of the pavilion are in process. New fencing installation is complete. Contractor has begun performance punch list process. Parking lot design is complete. Waiting for Street Department.

Aeration Basin Diffusers Replacement

Status: 100% Complete

Material Supplier: SSI Aeration, Inc.

Contractor: Clean Infusion

Start Date: August 4, 2025

Expected Completion Date: November 5, 2025

Bids received November 26, 2024. Council awarded the procurement of the aeration equipment to SSI Aeration, Inc. at the December 17, 2024, City Council meeting. Council awarded the installation contract to Clean Infusion at the June 17, 2025, meeting. Installation of aeration equipment for Basins 1, 2 and 3 are complete. Installation of equipment for Basin 2 (final basin) is now in process. Staff conducted a final inspection and there are no punch list items to complete. Project is now complete.

Blower Replacement/Upgrades

Status: 95% Design Complete

Contractor: TBD

Start Date: April 10, 2024

Expected Completion Date: TBD

Current blowers are inefficient. Upgrading these components is essential to enhance the plant's capacity to effectively treat wastewater. Engineering Services is currently soliciting and compiling quotes to completely replace/upgrade the entire system. Bid documents are in progress. Staff is coordinating with a material supplier to finalize the bid package.

Centrifuge #2

Status: 10% Fabrication

Material Supplier: GEA Mechanical Equipment US, Inc.

Contractor: TBD

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Start Date: TBD

Expected Completion Date: TBD

Bids were received on April 3, 2025. Council awarded the equipment procurement to GEA Mechanical Equipment US, Inc. at the April 15, 2025, Council meeting. Staff has reviewed all submittals and returned them to the manufacturer to begin fabrication. Centrifuge in production. Delivery date estimated by material supplier in July 2026.

County Jail Demolition and New Parking Lot

Status: 85% Demolition

Contractor: Rise Up Construction LLC

Start Date: September 8, 2025

Expected Completion Date: October 8, 2025

An asbestos survey has been completed. Asbestos was determined to be present in the building. The abatement is complete, and the final report has been submitted to the City. Council awarded the project to Rise Up Construction, LLC at the August 19, 2025 City Council meeting. The Notice to Proceed was issued to the contractor with a start date of September 8, 2025. The contractor has demolished everything except the old Russell's Grocery building. Staff received a cost estimate from the architect for either renovating the existing structure or only keeping the mural wall. Staff requested the County to modify the existing agreement to allow something to be done. City has issued Request for Bid Sale of Real Property for old Russell's Grocery building and parcel until December 22, 2025. Topographical survey in progress.

Kurth Memorial Library Repairs

Status: 95% Design Complete

Contractor: TBD

Start Date: TBD

Expected Completion Date: TBD

Staff coordinated with a local contractor to assist in the development of a scope of work for the repairs. Staff developed bid documents for the repairs based on this information. Staff is finalizing the bid documents and anticipate to receive bids on December 4, 2025. Staff evaluating bid received. Recommendation to follow.

Bar Screen Replacement

Status: 0% Fabrication

Material Supplier: Vulcan Industries LLC

Contractor: TBD

Start Date: TBD

Expected Completion: TBD

Council awarded the project to Vulcan Industries LLC at the October 7, 2025, Council meeting. Staff submitted the Agreement and Notice of Award to the material supplier for execution.

Pines Theater Roof Replacement

Status: 0% Construction

Contractor: M and M Roofing Texas LLC

Start Date: December 1, 2025

Expected Completion: December 19, 2025

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Council awarded the project to M and M Roofing Texas LLC at October 7, 2025, Council meeting. The Notice to proceed was issued with a start date of November 3, 2025. Contractor is scheduled to begin work on November 17, 2025 but may be postponed pending weather conditions. Contractor began work on December 1, 2025.

Solid Waste & Fleet Parking Lot Expansion

Status: 0% Construction

Contractor: TBD

Start Date: TBD

Expected Completion: TBD

Contract Documents and Bid Specifications complete. Waiting for Seal and approval by Engineer.

Angelina Village Shopping Center 24 Inch Sewer Line Repair

Status: 0% Construction

Contractor: TBD

Start Date: TBD

Expected Completion: TBD

Process to obtain utility easement for proposed sewer line has begun. Contract Documents, Bid Specifications, and Plans ready for review by Engineer.

Kurth Lake Road Reconstruction

Status: 0% Construction

Contractor: TBD

Start Date: TBD

Expected Completion: TBD

Contract documents and bid specifications complete. Waiting for seal and approval by Engineer.

Water Plant No.1 – GST No.1 & No.2 Rehab

Status: 0% Construction

Contractor: TBD

Start Date: TBD

Expected Completion: TBD

Bid Documents ready for review by Engineer.

Planning & Zoning

Nothing at this time

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Inspection Services

New Residential Single-Family Homes

October 2025

Permit No. 25-1345	209 Joyce Ln	Rafael Lopez	1,288sqft
Permit No. 25-1450	207 Calvary St	Cypress Project Solutions	936sqft
Permit No. 25-1452	209 Calvary St	Cypress Project Solutions	936sqft
Permit No. 25-1453	211 Calvary St	Cypress Project Solutions	936sqft
Permit No. 25-1454	1506 Kelty's St	Cypress Project Solutions	900sqft
Permit No. 25-1455	1510 Kelty's St	Cypress Project Solutions	936sqft
Permit No. 25-1456	1514 Kelty's St	Cypress Project Solutions	936sqft
Permit No. 25-1457	911 Weaver Ave	Cypress Project Solutions	936sqft

November 2025

Permit No. 25-1455	715 Wilson Ave	Cypress Project Solutions	936sqft
Permit No. 25-1508	509 Ward St	Safe at Home	718sqft
Permit No. 25-1539	2608 Moffett Rd	LGE Legacy Homes	1642sqft
Permit No. 25-1563	917 North Ave	Cypress Project Solutions	864sqft
Permit No. 25-1568	1726 Sayers St	Cypress Project Solutions	936sqft
Permit No. 25-1569	1728 Sayers St	Cypress Project Solutions	1092sqft
Permit No. 25-1570	1730 Sayers St	Cypress Project Solutions	1092sqft
Permit No. 25-1571	1732 Sayers St	Cypress Project Solutions	1092sqft
Permit No. 25-1572	1734 Sayers St	Cypress Project Solutions	900sqft
Permit No. 25-1573	715 Syers St	Cypress Project Solutions	936sqft

New Commercial Construction

October 2025

No Permits issued

November 2025

Permit No. 25-56	2810 Moffett Rd	Kynvey Development, Allen Loggins	20,038sqft.
Permit No. 25-1349	1410 S First St	DCCS Properties	2,155sqft

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Wastewater Treatment Plant

Wastewater Treatment Plant Projects

Bar Screen Crawler Repair
Status: 75% Complete

Contractor: Adams Machine Shop

Start Date: July 09, 2025

Expected Completion Date: December 15, 2025

The support frame for the bar screen crawler has on multiple occasions been placed in a bind where the frame became twisted yielded the crawler inoperable. City crews disabled the crawler and discovered visible cracks present on its support frame. The support frame was removed, taken to a local fabricator for repair and has since been returned. On November 26, 2025, while reinstalling the frame and crawler, the city electrician identified wiring from the PLC to crawler damaged and not working. A new wire and guide has been ordered.

Boiler #3 State Inspection
Status: 50% Complete

Contractor: City Crews/East Texas Boilers

Start Date: June 02, 2025

Expected Completion Date: December 1, 2025

Texas State Inspection Agency arrived on this date to assess the condition of Boiler #3. Deficiencies were informally provided to City Crews with no immediate action were required. Awaiting official report.

Digester #1 Complete Rehabilitation
Status: 0% Complete

Contractor: Contractors

Start Date: April 28, 2025

Expected Completion Date: September 15, 2026

Corroded and leaking gas lines present a significant safety risk and reduce the plant's ability to capture and utilize biogas. Repairs will improve safety, energy efficiency, and compliance with fire codes. Staff have solicited repair quotes from outside contractors.

Digester Gas Line Repairs
Status: 0% Complete

Contractor: Contractors

Start Date: April 22, 2025

Expected Completion Date: December 15, 2025

Corroded and leaking gas lines present a significant safety risk and reduce the plant's ability to capture and utilize biogas. Repairs will improve safety, energy efficiency, and compliance with fire codes. Staff have solicited repair quotes from outside contractors.

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Secondary Stormwater Pump Repair

Status: 100% Complete

Contractor: City Crews / Contractors

Start Date: April 22, 2025
Expected Completion Date: December 15, 2025

With the primary stormwater pump aging and its regulator leaking, the secondary pump must be made fully operational. Repairs will restore redundancy and protect the facility from stormwater-related overflows during high-volume events. Red River Pumps completed all repairs and reinstalled the stormwater pump. City crews placed the pump back into operations. Project Complete.

Pump Station Floor Drains Repair

Status: 0% Complete

Contractor: City Crews / Contractors

Start Date: April 16, 2025

Expected Completion Date: March 15, 2026

Three floor drains embedded beneath 24-inch-thick concrete have failed due to broken P-traps. These drains are critical for managing wash-down and spill containment within the pump station. Repairs will involve significant excavation but are necessary to restore safe drainage, eliminate odor issues, and ensure code compliance. Staff have solicited repair quotes from outside contractors.

Equalization Basin #1 Aerator Replacement

Status: 50% Complete

Contractor: Aerator Solutions

Start Date: October 26, 2023

Expected Completion Date: December 31, 2025

Two (2) replacement aerators ordered from Aerator Solutions, of Roscoe, Illinois have been received. City crews will install as daily operational priorities permits.

Bar Screen Replacement

Status: 0% Complete

Contractor: Vulcan Industries

Start Date: April 10, 2024

Expected Completion Date: December 31, 2026

The current bar screen is becoming increasingly less efficient in the removal of debris. This removal process is key to protecting the city's wastewater treatment equipment throughout the plant. A new, more robust bar screen(s) will not only reduce systemic operational disruptions but also maintenance costs. The City's engineering department is currently soliciting and compiling quotes to completely replace/upgrade the entire system. Upgrading these components is essential to enhance the plant's capacity to effectively treat wastewater. Procurement bid openings took place on September 23, 2025, with Vulcan Industries being selected as the vendor to supply the two mechanical bar screens.

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

FY26 COMPLETED WASTEWATER TREATMENT PROJECTS	
Service Description	**Service Type**

Water Production

Water Plant I – Flood Mitigation Plan

Status: 10% Complete

Contractor: City Crews/Engineering Services

Start Date: January 2025

Expected Completion Date: February 1, 2025

During heavy rain events, Water Plant I experienced significant stormwater inflow, leading to flooding of property grounds and the entrance/exit roads becoming impassable. This not only poses safety risks but also restricts staff access and emergency vehicle entry, threatening operational continuity.

Well 6 Motor Replacement

Status: 80% Complete

Contractor: U.S. Motors

Start Date: November 2023

Expected Completion Date: November 20,2025

The City has ordered and received a new 2300-volt motor through U.S. Motors as part of the standard maintenance and replacement process. Both motor and short shaft have been installed, awaiting final tie-in by city electrician.

Well 10 Motor Replacement

Status: 80% Complete

Contractor: U.S. Motors

Start Date: November 2023

Expected Completion Date: December 1, 2025

City has received its new 2300-volt motor for Well #10. As part of the standard maintenance and replacement process. Motor has been installed. The only thing left to complete this project is waiting on the arrival of a new short shaft from Russell drilling.

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Digital Totalizers

Status: 50% Complete

Contractor: City Crews

Start Date: September 2023

Expected Completion Date: December 31, 2025

The City has purchased a total of nine (9) digital totalizers to be installed on City Wells. Upon completion of installation, a contractor will be contacted to calibrate each totalizer. Three (3) of the nine (9) new digital totalizers have been installed. City crews will integrate the installation of the remaining totalizers into their daily operational duties as workload priorities permit with an updated expected completion date of December 31, 2025. Upon completion a local contractor will be responsible for the set up and calibration of each unit.

Soft Start Replacements (Wells 13 and 14)

Status: 90% Complete

Contractor: City Crews

Start Date: August 2023

Expected Completion Date: December 1, 2025

Both soft starts have arrived and Well 14 has been replaced. Waiting for final installation by city crews.

Transfer Switch Replacements (Wells 13 and 14)

Status: 90% Complete

Contractor: Williams Electric

Start Date: January 2024

Expected Completion Date: December 1, 2025

Contractor has completed the installation of two (2) transfer switches on City Wells 13 and 14. Awaiting final tie-in to be completed by city electrician.

Ground Storage Tanks 1 and 2 Rehab (WP #1)

Status: 5% Complete

Contractor: TBD

Start Date: December 2024

Completion Date: December 31, 2025

Money appropriated in 2023 budget and is currently at City of Lufkin Engineering Department to create a formal bid package.

Ground Storage Tank #1 Yard Valve Replacement (WP #1)

Status: 25% Complete

Contractor: City Crews

Start Date: November 2024

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Completion Date: December 31, 2025

The existing 18-inch valve stem broke and will have to be replaced.

Plant No.1 Booster Pump No.2 installation:

Staus:50% Complete

Contractor: DEANCO

Start Date: November 2024

Completion Date: December 31, 2025

The 10-inch intake valve stem is broken. To replace the pump and install the new booster pump the valve will have to be replaced. This will be accomplished during the ground storage tank #1 18-inch yard valve replacement down time

Plant No. 1 Generator Replacement (WP #1)

Status: 30% Complete

Contractor: White Engineering Group

Start Date: November 2024

Completion Date: July 1, 2026

Water Plant No.1 generator has reached the end of its life. City Engineering has evaluated and determined that 850Kw generator is appropriate for optimal operation of the Plant. City forces submitted FY 26 budgeting quotes for the purchase and installation of a new generator.

Well 14 Evaluation

Status: 0% Complete

Contractor: City Crews

Start Date: September 12, 2025

Expected Completion Date: January 1, 2026

Well 14 has experienced a significant drop in GPM's and production. The priority of FY26 will to have this well's components pulled and evaluated.

FY26 COMPLETED WATER PLANT PROJECTS	
Service Description	**Service Type**

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Sewer Collection

New Bethel Sewer Extension
Status: 100% Complete

Contractor: City Crews

Start Date: October 28, 2025

Expected Completion Date: November 30, 2025

City crews will assist contractors with 500 foot bore by fusing approximately 540 feet of 8-inch poly sewer line for installation.

City crews fused and installed 540 feet of 8-inch poly sewer pipe together while making four (4) service taps.

FY26 COMPLETED SEWER PROJECTS	
Service Description	**Service Type**

WATER UTILITIES

Maas Street Water Line Extension
Status: 100% Complete

Contractor: City Crews

Start Date: October 10, 2025

Expected Completion Date: November 14, 2025

City crews installed 220 feet of 2-inch water main.

Pine Forrest Water Line Extension
Status: 100% Complete

Contractor: City Crews

Start Date: October 8, 2025

Expected Completion Date: November 14, 2025

City crews installed 200 feet of 2-inch water main.

FY25 COMPLETED WATER PROJECTS	
Service Description	**Service Type**

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Lease Purchase Agreement Projects

WWTP SCADA Upgrade.
Status: 15% COMPLETE

Contractor: Performance Services Inc.

Start Date: October 2023

Expected Completion Date: June 2026

This project consists of the installation and programing of a new Master PLC at the wastewater plant. It will also include the installation of new PLC's at both the blower and digester buildings and installing three (3) new HMIs for local control and visibility.

SCADA project has been suspended at WWTP pending a more extensive evaluation of current capabilities and the delivery of an actionable scope of work.

Advanced Metering Infrastructure (AMI) Water Meter Upgrade:
Status: 98% COMPLETE

Contractor: Performance Services Inc.

Start Date: June 2022

Expected Completion Date: July 2025

This project consists of replacing approximately 15,428 existing residential and commercial meters with Neptune Ultrasonic meters systems.

FY26 COMPLETED LEASE PURCHASE AGREEMENT PROJECTS	
Service Description	**Service Type**

Water & Sewer Utilities – Code Enforcement

Grease Traps Pumped – 55
Total Grease Volume – 70,942 gallons
Certified Backflow Reports Received – 45

Street Department

Budgeted Projects

Williams Street Drainage Project
Status: 68% Complete

Start Date: 2021

Color Legend
Black: No Changes Red: Completed Projects
Blue: Project Status changes from prior month
Green: New Project added since prior month

Estimated Completion Date: 2025

Cleared and cleaned up alley parallel to Cotton Belt Street.

LPD Shooting Range
Status: 65% Complete

Estimated Completion Date: 2025

Completed West Side berm, brought up to grade and squared with shooting house. Installed 350 feet of electrical wire for and three (3) 42" inlet boxes. Poured 90' x 10' shooting pad.

Small Projects

Brentwood Dr. Concrete Repair
Status: 90%

Completion Date: January 2026

Demo and repair 20' x 25" concrete area

Demo and repair 40' x 20' concreate area

Cherry Hill Dr.
Status: 100%

Completed October 2025

Demo and pour back in place approximately 24' LF of Curb & Gutter

1st Bollard Repair
Status:30%

Completion Date: December 2025

Removed and Replaced damaged bollard, ordered new HY-Vis bollards and will install upon arrival.

Christmas Décor Placement
Status 100%

Placed decorations in various parks and city buildings.

Kurth Lake Dam Repairs (TCEQ Repairs)
Status 100%

Filled in potholes on dam with asphalt, repaired road going into boat ramp.

Fleet Concrete Repair
Status: 60%

Completion Date: January 2026

Demo and replace concrete parking and drive-way pavement

Weekend Special Events
Status: Ongoing

Have minimum of two (2) personnel closing and opening Cotton Square and or 1st Street every weekend.

Southbend Subdivision
Status: 100% Complete

Dug out sinkholes in road and repaired storm drain and replaced concrete paving.

Color Legend
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City Wide Extensive Drainage Improvements

Status: N/A

Completion Date: Ongoing

Extensive cleaning of culverts and creeks at points of entry, cleaned debris, removed trees and vegetation that obstruct the flow of water. Cleaned out large trees, brush and debris from Hurricane and Cedar Creek at Copeland, Turtle Creek, Tom Temple, California St., Ellis St., White Oak, 119 Crown Colony Dr., 1414 Champions, Englewood Dr., 2100 Tulane, 3043 S. John Redditt at Lufkin Mall, Chambers Park Bridge, 2100 Hanks St., Grace Dunn Park, Loop 287 at Hurricane Creek, Jefferson, and Allendale at large culverts.

FY – 2024-2025 Over-Lay List

Status: 97.10% Complete

Completion Date: September 2025

Note: Listed streets are Primary streets.

Ward 1: 80% Complete
: 100% Henderson St.
: 0% Sayers St. (completion date 11/14/2025)
: 100% Cairo St.
: 100% Locke St.
: 100% Nesbitte Ave.

Ward 2: 100% Complete
: 100% Traylor St.
: 100% N. Warren St.
: 100% Nesbitte Ave
: 100% Wood Ave.
: 100% Wayne St.
: 100% Circle Dr.

Ward 3: 100% Complete
: 100% Renfro
: 100% Tulane Dr.
: 100% Armory Dr.
: 100% Shadywood Dr.
: 100% Skeetwood St.
: 100% Ross Ave.

Ward 4: 100% Complete
: 100% Platt Rd.
: 100% Dawson Rd.
: 100% Bartmess Dr.
: 100% Gary Rd.
: 100% Rosedale Dr.
: 100% Blake Rd.'

Color Legend
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Ward 5: 100% Complete
: 100% Twin Creek St.
: 100% Red Oak Ln.
: 100% Reen Dr.
: 100% Oak Hill PL.
: 100% Live Oak Ln.
: 100% Western Dr.
: 100% Epley St.
: 100% Old Gobblers Knob rd.

Ward 6: 75% Complete
: 100% Centralia Ave.
: 100% Johnson Ave.
: 100% Jefferson Ave.
: 100% Ellis Ave.

November Work Orders

Submitted: 27
Completed: 25

Maintenance & Repairs October 2025

Utility cuts: 2

Trees cut: 3

Street miles swept: 132

Mowing/Brush Hog Routes completed: 76

Potholes repaired 30

New Culverts install 3

Miles of trees trimmed 4

Signs replaced 7

Milled Streets 2

Hazard trees Removed 2

Solid Waste & Recycling

Truck Parking & Fuel Island Concrete Paving

Status: 0% Complete

Contractor: TBD

Start Date: TBD

Expected Completion Date: TBD

The parking area currently being utilized by many of the City's garbage trucks is prone to flooding. Additionally, half of the area around the fuel island is paved in asphalt millings which become easily rutted and develop substantial pot holes from heavy vehicles turning. This concrete project is designed to correct both of these deficiencies by providing parking at higher elevation and by having a hard, permanent service for trucks to maneuver around the fuel island.

Color Legend
Black: No Changes Red: Completed Projects
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Green: New Project added since prior month

Regional Recycling Center - "Tire Day"
Status: Ongoing

Start Date: October 18, 2025

Project Estimate: $10,000

Project Actual: $10,000

127 citizens responded to this year's event, four (4) more than last year and 1,054 total tires were collected (a decrease of 55 tires from last year). Tentative date for next year's event is Saturday October 17, 2026.

Regional Recycling Center - "Household Hazardous Waste Day"
Status: Ongoing

Event Date: TBD

Project Estimate: $11,000

Project Actual: $

The Recycle Center partners with Angelina Beautiful Clean and Lockheed Martin for this annual event held at the Regional Recycling Center. We accept electronics, paint, oil and other household hazardous waste. We do not accept TV's or computer monitors. Last year 212 citizens responded (up from 170 from the previous year) to the event. Two 40-yard containers of scrap metal, appliances and electronics were collected. Additionally, we received 1,800 pounds of lead acid batteries, 500 gallons of used engine oil and were able to recycle 115 gallons of paint which has already been given out to citizens.

Cardboard Pricing: $55 per ton. No change from last month

Fuel Prices

Unleaded	$1.98	11/7/2025	Arguindegui Oil
Previous	$2.19	10/23/2025	Gaubert Oil
Diesel	$2.74	11/25/2025	Gaubert Oil
Previous	$2.56	10/15/2025	Arguindegui Oil

Parks & Recreation

Events

Event	Date	Description	'25 New	Annual
USSSA Baseball Tournament	10/11 – 10/12/25	Morris Frank Park Turf	Yes	
5 Tool Baseball Tournament	10/18 – 10/19/25	Morris Frank Park Turf Cancelled	Yes	
Lufkin Youth Soccer Tournament	10/18/25	Kit McConnico Park	Yes	
Rudolph Art Contest	11/1/25-12/1/25	Online Art Contest for youth ages 5-18		Yes
Light Up Lufkin	11/1/25-12/15/25	Christmas Light Contest sponsored by Saicam Electric.		Yes
Chess Tournament	11/1/25	Tournament for youth 5th grade – 12th Grade	Yes	

Color Legend
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Green: New Project added since prior month

Daddy Daughter Dance	01/31/26	A dance for young ladies 5-15 and their father figure.		Yes

Unplug Texas Event

October 21, 2025, Chambers Park

Lufkin Parks & Recreation hosted Unplug Texas with a focus on community wellness and outdoor fun. The event featured two pickleball tournaments (28 players total), a Zumba class (25 participants), a Pilates class (3 attendees), and a run club (12 runners). Attendees also enjoyed food truck giveaways and snacks. All activities were budget-neutral, utilizing existing supplies and resources.

Kiwanis Park Disc Golf Basket Replacement

Status 20% Complete

Contractor: City Staff

Start Date: December 1, 2023

Estimated Completion: March 2026

Meeting with Disc Golf group to discuss some changes to both disc golf courses. Met with community Disc Golf representatives on December 12 to discuss Morris Frank course design and basket replacement. Met with Disc Golf group and engineering to design new layout of holes that were lost due to construction. City staff and disc golf volunteers have started clearing the areas for the new baskets and sightlines. Pricing has been received for new concrete pads and 9 new baskets. Meeting scheduled for week of October 13 with Disc Golf Representative and Park Maintenance Director to go over layout and begin clearing and mowing of course. Parks Staff and Street Department are working together on mowing the area for the course and the new additional holes needed.

Youth Basketball

Registration: October 1st – November 14th

Season Dates: January 10th – February 28th

Winter League Registration 2024	272 Players
Winter League Registration 2025	271Players

Adult Softball

Registration – August 15th- September 5th

Season Dates – September 17th- November 5th

Fall League Registration 2024	20 Co-Ed Teams	18 Men's Teams
Fall League Registration 2025	16 Co-Ed Teams	16 Men's Teams

Kurth Lake Lodge Fishing Permits

YTD	2024 YTD	2025 YTD
Annual Fishing Permits	3	1
3-Day Permits	9	13
Birdwatching Permits	0	0

Color Legend
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Recreation Classes & Reservations – Fiscal Year

Classes	2024 YTD	2025 YTD	Pavilion Reservations	2024 YTD	2025 YTD
Gymnastics	14	37	Chambers	72	30
Combo	11	10	Grace Dunn Richardson	54	31
Karate	14	15	Kiwanis	74	26
KLASS	19	11	Winston	0	0
Chess	22	5	Herty	1	0
3-4 Yr Cheer Class	0	0	Jones	4	12
Cheer	0	38	Amphitheater	0	0
Self Defense	0	0	Louis Bronaugh	0	0
Zumba	0	0			
Field Reservations	**2024 YTD**	**2025 YTD**	**Community Centers**	**2024 YTD**	**2025 YTD**
Morris Frank Boys	17	57	Brandon CC	45	39
Morris Frank Girls	16	24	Chambers Rock House	33	51
Multi-Purpose	0	22	Kurth Lake Lodge	13	18
Kit McConnico	0	19	Rec. Center Gym	58	134
			Kiwanis Room	1	29

Ellen Trout Zoo

Africa Primate Exhibits

Status: 70% Complete

Start Date: November 2023

Expected Completion Date: November 2025

This will provide new modern exhibits for the African primates and will be in the African area of the zoo. A construction fence has been put up, and the site is being cleared. Work is being delayed due to weather. Vegetation has been cleared, and water and sewer lines have been located. Building site preparations are taking place. Plumbing was roughed in, and the slab work is complete for the primate night house. Working on quotes for the walls and roof. CMU has been ordered. CMU walls have been completed. Roof work should start in 1-2 weeks. Exterior drain and plumbing are complete. Roof work is complete. Electrical lines are in place and power has been established to the building. Interior caging has been installed. Electric supply has been established. Exterior mesh is being installed. Design of transfer doors is in progress.

Hippo Life Support System (evaluation)

Status:

Start Date. Oct. 8, 2025

Expected Completion Date: Oct 2025

The hippo life support system (LSS) is not functioning properly. Satchell Engineering out of San Marcos, CA was onsite on Oct 8th to evaluate the system. A report and recommendations are forthcoming.

Green Anaconda Exhibit Renovation

Status: 50% Complete

Start Date: January 14, 2025

Expected Completion Date: August 2025

Color Legend
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Demolition is complete and new elements/pool are under construction. Work continues on the pool, artificial rockwork and backdrop. This project is on hold. Maintenance crew is down two (2) employees. Work will restart when we are fully staffed and other projects are completed.

Nile Croc Winter House

Status: Initiated

Start Date: TBD 2025

Expected Completion Date: TBD

Meeting scheduled with SFA Construction Jacks to review plans. Contractor is meeting with curator to discuss pool dimensions. SFA is expected to be out in May to begin construction of housing. The old winter house has been demolished, and crews are preparing to frame for concrete. Concrete pool and service hallway have been poured. New drain valve installed. Work continues on the above ground structure.

Old Park Red Bathrooms/Converting to New Aquatic Turtle Building and Tortoise Holding

Status: 75% Complete

Start Date: November 26, 2024

Expected Completion Date: TBD

New roof complete. Cleanout of building is next. Carpentry work is complete. Painting and electrical upgrades are complete and lights installed. Interior shelving and animal enclosures are on site and will be installed over winter. This project is being phased in over time. Phase 1 has been completed. Next phase is installation of shelving and readiness for animals in need.

Tiger/Lion/Jaguar Containment Improvements

Status: 0% complete

Start Date: Oct 13, 2025

Expected Completion: November 2025

The height of the tiger containment is being extended to meet standards. Piano wire viewing is being replaced with expanded SS wire mesh on all three exhibits. Viewing windows have delaminated and are being replaced on all three exhibits. Tiger exhibit containment height repairs have been completed. New stainless woven steel mesh has been installed. Window glass replacement is underway. New guard rails installed. Exhibit renovations are complete.

Wilds of Africa

Status: 1% Complete

Start Date: Fall 2025

Expected Completion Date: TBD – 2026

Work to begin on construction documents in early November. Project manager has been identified. Construction documents are in development.

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Convention Services

Downtown Bistro
October 4, 2025

Status: Complete

Boo Bash on the Plaza
October 24, 2025

Status: Complete

Lighting of Rudolph

Status: Complete

Friday, December 5, 2025, at 5:00 p.m.

Lufkin Lighted Christmas Parade
Status: Complete

December 6, 2025 – Reschedule date Monday, December 8, 2025

2026 Events:

Lufkin Creative Art Walk

April 18, 2026

Downtown Lufkin

Status: Planning

Flag Day

June 14th, 2026

VFW

Status: Planning

Summer in the City

June 6 to August 1, 2026

Cotton Square, Downtown Lufkin

Status: Planning

4th of July Parade

July 3, 2026

Downtown Lufkin

Status: Planning

4th of July Fireworks Show

July 4, 2026

Ellen Trout Park

Status: Planning

FYI – Texas State Forest Festival

September 17 – 20, 2026

Angelina County Expo Center

Lufkin's Bistro

October 3, 20256

Downtown Lufkin

Status: Planning

Boo Bash on the Plaza

October 30, 2026

Pitser Garrison Convention Center

Status: Planning

Color Legend
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Green: New Project added since prior month

Heritage Festival

November 7, 2026

Downtown Lufkin

Status: Planning

Lighting of Rudolph

December 4, 2026 at 5:00 p.m.

Municipal Court Parking Lot

Status: Planning

FYI - ADAC Reindeer Run

Saturday, December 5, 2026 from 8:00 - 11:00 a.m.

Pitser Garrison Convention Center & Downtown Lufkin

Status: Planning

Lufkin Lighted Christmas Parade

December 5, 2026 – Reschedule date Monday, December 7, 2026

Downtown Lufkin

Status: Planning (Parade signups begin August 10, 2026).

Convention Center Rentals

October	2024 – 24	October	2025 – 28
November	2024 – 18	November	2025 – 20

Convention Center Visitors

October	2024	8,700 attendees	October	2025 -	8,900 attendees
November	2024	6,200 attendees	November	2025 -	6,900 attendees

Upcoming Large Events at the Convention Center:

- Lockheed Martin Banquet with over 500 attendees
- Salvation Army Angel Tree event with over 4,500 attendees
- Texas Materials Christmas event with over 300 attendees
- Concerned Black Men Gala event with over 400 attendees
- Atlas Spa show with over 2,500 attendees

Information Technology

Government Service Request Management

Status: 15% Complete

Start Date: October 2025

Expected Completion Date: April 2026

Granicus Service Request Management (SRM) has been selected and approved for our solution beginning FY26. This cloud-based solution is designed to help government agencies efficiently handle citizen service requests and internal work orders. It streamlines how residents report issues (like potholes, missed trash pickup,

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or code violations) and how government staff manage, track, and resolve those issues. The project team continues to work with each department and the IT team to document and refine the requirements for the future Service Request Management system. We are on track to submit the finalized requirements by December 15, which will allow the team to begin the building phase for both the website and the mobile application. The estimated deployment date remains April 2026.

Enterprise Content Management (ECM)

Status: 15% Complete

Start Date: October 2025

Expected Completion Date: FY 2026

Laserfiche has been selected and approved as our Enterprise Content Management system beginning in FY26. This cloud-based solution is designed to help government agencies manage documents more efficiently and effectively, providing a modern, secure, and scalable platform for the organization. This project is currently underway, with the Information Technology team focused on establishing the required infrastructure by December 5. Once this work is complete, the Laserfiche project team will conduct an analysis to confirm that the necessary architecture is in place for the build phase. After validation, the project team will schedule a kickoff meeting with the appropriate stakeholders to review the project scope and formally begin the build phase, which includes the migration from our current repository (DocuShare) to Laserfiche. The build and migration are targeted for completion in Q1 2026.

Next Generation Network Assessment (NGNA)

Status: Complete

Start Date: October 7, 2025

Expected Completion Date: November 2025

Information Technology is partnering with a third party to perform an independent assessment of our current network infrastructure for our PD fleet vehicles. The outcome of the assessment is recommended steps to improve performance and resilience the network in support of the PD. The project is complete, and all recommendations have been reviewed with the Police Department leadership team. The most significant opportunity identified is to refresh or replace the aging Brother printers with a proven model of Zebra printers. This transition will enhance reliability and reduce downtime, as Zebra printers offer consistent performance and improved operational efficiency. The Police Department leadership team agrees with this approach and will move forward with purchasing and deploying additional Zebra printers to validate the recommendation.

Endpoint & Mobile Device Management (MDM) Modernization

Status: Deployment Phase

Start Date: October 1, 2025

Expected Completion Date: January 2026

In FY26, IT will deploy NinjaOne as the consolidated Endpoint and Mobile Device Management (MDM) platform. This implementation will enhance IT's ability to rapidly deliver services to end users by streamlining system upgrades, maintenance, break-fix resolution, and patch management. Additionally, the deployment will address 6 of the 22 currently unmet CJIS controls in advance of the upcoming audit. IT staff continue the deployment of NinjaOne across both endpoint and mobile devices system-wide, with no impact to services. Deployment on endpoints (PCs) is approximately 60% complete, while the mobile deployment is currently less than 1% complete.

Color Legend
Black: No Changes Red: Completed Projects
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Green: New Project added since prior month

AS/400 System Modernization

Status: Discovery Phase

Start Date: TBD

Expected Completion Date: TBD

Information Technology is partnering with a third-party vendor to review mission-critical services that currently run on our AS/400 system, that may be at risk due to aging legacy Infrastructure. Following the assessment, Information Technology plans to transition all critical services to a modern Windows-Based Enterprise Resource Plan (ERP). This project is pending funding and approval to proceed in FY27. The Information Technology team continues to assess Tyler Technologies' Software-as-a-Service (SaaS) offering for its Utility Billing system and is developing a business case to support the Return on Investment (ROI) for securing financial approval to proceed in FY27.

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